

Admission Registration 2026-28 Batch
Academic Year 2026-27
(MBA/ MBA-HRM/ MBA-BA)

Document Checklist

SN	Original Documents and 1 set of photocopy required	Remarks
1.	Acceptance Form (Enclosure-I)	Format available for download from https://shorturl.at/BMg6z
2.	Medical Information Form (Enclosure-II)	Format available for download from https://shorturl.at/qgg0d
3.	Form for Incomplete Graduation, if applicable (Enclosure-III)	Format available for download from https://shorturl.at/6cuVu
4.	Recent Color Photograph	3 copies
5.	CAT Score Card (CAT 2025) and JAP Interview Call email	2 copies
6.	10 th Mark sheet and Passing Certificate	It may be a single document for certain Board/Council/ University
7.	12 th Mark sheet and Passing Certificate	-DO-
8.	UG (Graduation) Mark sheet	In case of candidates appearing in the examination or if they are yet to receive marksheet, the Marksheet of last semester on the basis of which JAP form percentage/CGPA was filled is mandatory. Entire marksheet is required from candidates who pursued Integrated PG degrees and did not exit after the Bachelor's degree segment. In case of candidates who have yet to receive the marksheet, Incomplete Graduation Form (Sl. No. 3) and Undertaking in format stated below is mandatory
9.	Provisional/ Final UG Degree Certificate	In case of candidates who have yet to receive the certificate, Incomplete Graduation Form (Sl. No. 3) and Undertaking in format stated below is mandatory
10.	Master/ Professional Degree/ Provisional Certificate and Mark sheet, if any	Mandatory for candidates who do not have an UG degree or have applied for JAP on the basis of Professional Course. Master degree certificate is required from candidates who pursued Integrated PG degrees and did not exit after the Bachelor's degree segment.
11.	Appointment Letter, Work Experience Certificate/ Release Letter, and Latest Salary Slip, if applicable	Mandatory in original and must contain information as provided in JAP policy and as uploaded to JAP Portal (https://jap2026.iimraipur.edu.in/login)
12.	Valid Category Certificate (EWS/ NC-OBC/ SC/ ST), if applicable	Must be valid as on date of admission registration in IIM Ranchi
13.	Valid PwD Certificate, if applicable	Must comply with requirements of PWBD as provided here: https://shorturl.at/KiPrE
14.	Proof of Identity (Aadhaar Card/ PAN Card/ Driving License)	
15.	Transaction receipt/ screenshot towards payment of Term 1 Fees	For candidates paying fee through portal, the receipt generated through the portal is required. For candidates paying through RTGS/NEFT, you will be required to bring your bank issued payment receipt at the time of registration.
16.	Medical Certificate	Format available for download from https://shorturl.at/LVVSn
17.	Migration Certificate from University/ Institute last attended	If you are not able to produce original migration certificate, you can also provide proof of application for the same along with undertaking in format stated below. The original migration certificate will be retained by IIM Ranchi and candidates must keep a photocopy if required for their records.

As mentioned above, original documents and one set of self-attested documents must be submitted at the time of physical verification on the date of admission registration.

In case final year marksheet/ UG degree certificate/ Migration certificate is not available, it can be submitted by September 30, 2026. As per JAP policy, you are eligible to be admitted if your college/institution/university publishes the UG degree results on or before September 30, 2026, and you submit the final year marksheet/ UG degree certificate/ Migration certificate by that date, failing which, your registration as a student will be canceled. Undertaking will be required to be submitted in original, in case UG final year marksheet/ UG degree certificate/ Migration certificate is not submitted at the time of admission registration. Format for the undertaking is available for download at: <https://shorturl.at/nNcqd>