



**भारतीय प्रबन्धन संस्थान राँची**

(शिक्षा मंत्रालय, भारत सरकार के अधीन)

प्रबन्धन नगर, नयासराए मार्ग, राँची, झारखण्ड , पिन- ८३५ ३०३

**INDIAN INSTITUTE OF MANAGEMENT RANCHI**

(Under Ministry of Education, Govt. of India)

Prabandhan Nagar, Nayasarai Road,

Ranchi, Jharkhand, PIN - 835303

URL: [www.iimranchi.ac.in](http://www.iimranchi.ac.in)

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**Notice Inviting e-Tender (NIT) for**

**“Aluminium Partition Works Inside Hostel and Housing of IIM Ranchi”**

**e-Tender No. : IIM Ranchi/NIT/Partition/2025-26/05**

**Dated: 20.05.2025**

Issued by:  
Administrative Officer - Purchase  
Indian Institute of Management, Ranchi  
(for & on behalf of the Director, IIM Ranchi)

## Notice Inviting e-Tender

1. Director, Indian Institute of Management Ranchi invites E-tender (online tender) under two bid systems Technical Bid (Part-I) & Financial Bid (Part-II) from the **agencies** registered with CPWD /MES/STATE PWD (Jharkhand) OR ANY OTHER RECOGNISED GOVERNMENT ORGANIZATION for the work of "**Aluminium Partition Works Inside Hostel and Housing of IIM Ranchi**".
  2. The Bidders shall sign and stamp each page of this tender document as a token of having read, understood, and complied with the tender, the terms and conditions contained herein. Only online bids/tenders will be accepted. Incomplete bids/documents shall be rejected without giving any reason.
  3. **Availability of the Tender Document** -This tender document containing eligibility criteria, scope of work, terms, and conditions, specifications, and other documents, can be downloaded at/from the Ewizard Portal of IIM Ranchi, <https://iimranchi.ewizard.in/> or Indian Institute of Management Ranchi website: [www.iimranchi.ac.in](http://www.iimranchi.ac.in).
  4. **Clarifications** – A Bidder requiring any clarification regarding the Tender Document may ask questions in writing/ electronically from Office/ Contact Person as mentioned in TIS, provided the questions are raised before the clarification end date mentioned in TIS. This deadline shall not be extended.
  5. **Pre-bid Conference:** - The Bidders are requested to attend a Pre-bid conference for clarification on the Tenders’ technical specifications and commercial conditions, on the time, date, and place mentioned in the TIS. Participation in such a Pre-bid Conference is not mandatory. If a bidder does not participate or submit any query, then no subsequent representations from them regarding the Technical/ commercial specifications/ conditions shall be entertained. **The procuring entity reserves the right to have multiple pre-bid meetings.**
  6. **Submission of Bids and EMD:** - Bids shall be submitted through online mode under the e-procurement system. No manual Bids shall be made available or accepted for submission. The bidders have to apply online through the e-Procurement portal <https://iimranchi.ewizard.in/> only. The EMD may be submitted online on the Ewizard portal or NEFT to IIM Ranchi account or through DD.
  7. **The EMD is exempted for bidders (Micro, Small & Medium Enterprises) registered with District Industries Centre or any other bodies specified by the Ministry of Micro, Small & Medium Enterprises for the relevant category (as indicated in scope of work) and having valid registration certificate as on date of tender submission. The MSMEs would not be eligible for exemption of EMD if.**
    - (i) They are not registered for providing services in the relevant category. OR
    - (ii) They do not have valid registration as on the date of tender submission for subject works.
- The tenderers seeking exemption from “EMD”, being MSMEs, shall ensure their eligibility W.r.t. above and submit a registration certificate issued by the body under which they are registered, which clearly mentions the relevant category (as per the scope of work) and Terminal Validity of registration. In the absence of any of the above requirements, no exemption for “Cost of EMD” will be allowed, and tenderer eligibility shall be dealt with as if they are not registered Centre or any other body(s) specified by the Ministry of MSME.
8. The tenders without the Earnest Money shall be summarily rejected.
  9. The tender security (EMD) may be forfeited:
    - (i) If the Tenderer withdraws his tender during the period of tender validity specified by the Tenderer in the tender form; or
    - (ii) In the case of a successful Tenderer, if the Tenderer

- a. Fails to sign the contract in accordance with the terms of the tender document.
- b. Fails to furnish required performance security in accordance with the terms of the Tender document within the time frame specified by the client.
- c. Fails or refuses to honor his own quoted prices for the services or part thereof

10. **Bid Opening**- Bids received shall be opened online at *the specified date and time given in the tender*. If the office is closed on the specified date of opening of the bids, the opening shall be done on the next working day at the same time.

11. **Disclaimers and Rights of Procuring Entity**

The issue of the Tender Document does not imply that the Procuring Entity is bound to select bid(s), and it reserves the right without assigning any reason to:

- i reject any or all of the Bids, or
- ii cancel the tender process, or
- iii abandon the procurement of the Services; or
- iv issue another tender for identical or similar services.

12. **Brief Details of Work:**

Name of work and Location( Details in Annexure-A)	Estimated Cost put to tender	EMD	PBG	Time of completion	Last Date of Online Tender Submission
1	2	3	4	5	6
" Aluminium Partition Works Inside Hostel and Housing of IIM Ranchi "	Rs. 22.8 Lacs	Rs. 50,000/-	3 % of Contract value	20 days	10.06.2025

13. **CRITICAL DATE SHEET:**

Dates & Time For: -	Date and Time
Bid Document Publishing Date	20.05.2025
Clarification Start Date	20.05.2025
Bid Submission Start Date & Time on Ewizard portal of IIM Ranchi	20.05.2025 from 16:00 Hrs
Pre-Bid Meeting Date & Time and closing of clarification date/ time	26.05.2025 at 15:00 Hrs. Additionally, the agencies are suggested to do site visit on any working day between 10 AM to 6 PM during the entire bid submission period.
Bid Submission Closing Date & Time on Ewizard portal of IIM Ranchi	10.06.2025 by 15:00 Hrs
Date of Opening of Technical Bid	10.06.2025 at 16:00 Hrs
Date of Opening of Financial Bid	Would be informed later on to the Technically Qualified Bidders.

#### 14. **ELIGIBILITY CRITERIA:**

The agency must fulfil the criteria mentioned below.

##### **(A) Technical: -**

**(i) The agency should have experience of having successfully completed similar works in Central Govt./ State Govt. / Semi Govt. or with reputed Public /Reputed private Limited companies during the last 07 years: -**

a) Three similar works each costing not less than the amount equal to 40% of the estimated cost of the tender.

OR

b) Two similar works each costing not less than the amount equal to 60% of the estimated cost of the tender.

OR

c) One similar work costing not less than the amount equal to 80% of the estimated cost of the tender.

**(ii) Similar work means** “The work involves the following activities- **“Supply, Fitting and fixing of partition works, preferably aluminium partition works”**

(a) In case applicant has executed composite works which includes the qualifying similar nature of works for a minimum value as stated in 4.A (i), then value of composite works shall be considered for the purpose of Eligibility.

(b) For composite works, in the event the value of the qualifying work(s) cannot be ascertained from the work order/ completion certificate submitted by applicant, copy of Schedule of Rates (SOR) of relevant pages of Contracts, Copy of relevant pages of final bill certified by the client, highlighting the items for establishing requirement of ELIGIBILITY Experience Criteria or written letter from the client specifying the nature of work with quantities and values can be submitted for Eligibility.

**(iii)** Applications from consortium/Joint venture shall not be accepted. Joint venture/Consortium experience shall not be considered. Experience of only the bidding entity as a prime contractor shall be considered. A job executed by a bidder for his own or project of their Sister concern/ Group Company shall not be considered as experience for the purpose of meeting requirement of experience criteria.

##### **(B) Financial :-**

A. Average Financial Turn Over during the last 03(three) years ending on 31st March of the previous financial year should be at least 50% of the value of the estimated cost. A turnover certificate for last three years has to be submitted duly signed by Chartered Accountant with official seal and membership no.

B. Current Banker’s Solvency Certificate to the tune of at least 40% of the estimated cost, indicating Fund & Non-fund-based Limits separately, for adequate financial soundness from Nationalized/Scheduled Bank, not older than 03 (three) months.

C. Should not incur loss in last two financial years. A **“No Loss Certificate’** should be submitted duly signed by Chartered Accountant with his Membership no. & Seal.

## **15. GENERAL DOCUMENTS TO BE PROVIDED: -**

- (i) Up-to-date valid Registration certificate of STATE PWD (Jharkhand) / CPWD OR ANY OTHER RECOGNISED GOVERNMENT ORGANIZATION.
  - (ii) Certified I.T. return for the last 03(three) years by an Authorized CA and copy of PAN Card.
  - (iii) Audited Balance Sheet and P/L Statement for last 03 (three) Years.
  - (iv) Copies of award letter/ Contract/Work Orders in support of execution of similar nature of work.
  - (v) Completion certificate along with performance Certificate and payment certified copy or any other document evidencing value of completed portion of work to be submitted, giving name of work, value of works, completion period etc. Completion Certificate from Central Govt./ State Govt. / Semi Govt. or with reputed Public Limited companies will only be accepted.
  - (vi) Bidder is not in the negative/blacklist of any State/ Central Government Department / PSU. A self-certified document on Bidder's Letter Head to be furnished certifying the same.
  - (vii) Copy of GST certificate and PAN Card.
  - (viii) Valid ESI and EPF registration certificate.
  - (ix) Valid labour License from applicable statutory body
16. During scrutiny, if it comes to the notice to the Tender Inviting Authority that the credential or any other Papers submitted is incorrect / manufactured / fabricated, in such case(s) tender will not be considered for evaluation and that Tender Documents will be out rightly rejected without any prejudice.
17. Before issuance of the work order, the Tender Inviting Authority may verify the credential & other Documents of the lowest tenderer if considered necessary. After verification, if it is found that such documents submitted by the **lowest tenderer** is either manufactured or false in that case, work order will not be issued in favour of the tenderer under any circumstances.
18. **Penalty for suppression / distortion of facts:** If any tenderer fails to produce the original hard copies of any documents on demand of the Tender Inviting Authority within a specified time frame or if any deviation is detected in the original hard copies from the submitted Xerox copies or if there is any suppression of documents, such tenderer may be suspended from participating in the tenders for 3(three) years. Besides, IIM RANCHI may take appropriate legal action against such defaulting tenderer.
19. **Guiding schedule of rates:** Schedule of rates of **DSR 2021** for all works has been considered.
20. Prospective Tenderers shall have to execute the work in such a manner so that the appropriate service level of work / job is kept during progress of work and a period of **1 (One) year** from the date of successful Completion of the work to the entire satisfaction of Engineer-In-Charge. If any defect / damage is found during the period as mentioned above, **the Agency** shall make the same good at his own expenses to the specification at par with instant project work, or at any time thereafter become due to contract or from his performance bank guarantee and SD money.
21. Performance Security in the form of Bank Guarantee @ 3% of Contract value from any Nationalized / Scheduled Bank in the prescribed format of IIM RANCHI to be deposited

within 7 days from issue of Letter of Acceptance, failing which their order shall be cancelled. The Performance Bank Guarantee shall be kept up to end of defect liability period i.e. **01(one) year** from the date of handing over of the work as certified by Client.

22. Earnest Money Deposit (EMD) should be **(RS. . 50,000.00/-)** The bidder shall have to pay the **Earnest Money Deposit** by demand draft/Pay Order/Banker's cheque drawn in favour of **"Indian Institute of Management Ranchi"** payable at Ranchi from any Nationalized/Schedule Bank.
23. Bidders with MSME or NSIC certificate are exempted from submission of EMD.
24. For unsuccessful tenderer, EMD shall be refunded within 30 days without interest after the decision to award the work is taken. EMD shall be forfeited if any tenderer withdraws their offer before finalization of the tender.
25. Earnest money of the successful tenderer shall be refunded on receipt of Performance Guarantee submitted on award of work.
26. **Tenderers should quote as per the Price Bid format and in the allotted space only. Prices bids not received in prescribed format will be liable for rejection.**
27. The acceptance of Tender and award of contract (AOC) to one and more than one Contractor, if considered necessary, will rest with the Employer who does not bind himself to accept the lowest Tender and will reserve to himself the authority to accept a Tender in whole or in part or reject any or all the Tenders received without assigning any reasons thereof and no explanation can be demanded for the cause of rejection of Tender by any Tenderer, neither any claim whatsoever on this score is tenable.
28. **Bid Validity:** The Tenders shall be valid for a period of **04 (four) months i.e. 120 days** from the date of opening of the Price bid or any extension thereto.
29. Tender documents in which the Tender is submitted by a Tenderer shall become the property of the Employer and the Employer shall have no obligation to return the same to the Tenderer.
30. IIM RANCHI reserves the Right:
  - (i) To postpone/change/cancel the above-mentioned date, modify the terms and conditions include new items and conditions, split and distribute the work amongst more than one agency etc. in the interest of the Project(s)/ Company, without assigning any reason thereof.
  - (ii) To ask for further Clarifications etc., as and when required.
  - (iii) To cancel the Advt./ Enlistment of the Agency against the above Notice, anytime without assigning any reason for which no claim on any ground shall be entertained.
  - (iv) To verify the particulars furnished by the tenders independently, if any information furnished by the tenderer is found incorrect at any stage, the agency shall be liable to be debarred from tendering/cancellation of order including imposition of penalty or any other action is deemed necessary.
  - (v) To accept or reject any or all the applications received, at its own discretion, without assigning any reasons thereof for which no claim on any ground shall be entertained. EOIs in which additional conditions put forth by the agencies, shall be summarily rejected.

## INSTRUCTIONS FOR ONLINE BID SUBMISSION

Instructions to the Bidders to submit the bids online through the Ewizard Portal of IIM Ranchi for e Procurement at <https://iimranchi.ewizard.in/>

### 1. SUBMISSION OF TENDER

- 1) Registration process on online portal.
  - a. Bidders are required to enrol on the e-Procurement module of the portal M/s ITI Ltd., (if not registered earlier) <https://iimranchi.ewizard.in/> by clicking on the link “Bidder Enrolment”.
  - b. The bidders to choose a unique username and assign a password for their accounts. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. This would be used for any communication from the e-Wizard Portal. After registration send User ID for helpdesk team ([helpdeskeuniwizarde@gmail.com](mailto:helpdeskeuniwizarde@gmail.com) and [support@euniwizarde.com](mailto:support@euniwizarde.com)) for activation.
  - c. Bidders to register upon enrolment, with their valid Digital Signature Certificate (**Class III Certificates with signing and Encryption key**) issued by any Certifying Authority recognized by CCA India with their profile.
  - d. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
  - e. DSC once mapped to an account cannot be remapped to any other account. It can only be inactivated.
  - f. Bidder then logs in to the site through the secured log-in by entering their user ID/password and the password of the DSC / e-Token.
- 2) Bidders should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 3) The bidder must digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 4) **Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the pink-coloured (unprotected) cells with their respective financial quotes and other details (such as the name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.**
- 5) The server time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 6) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener’s public keys. Overall, the

uploaded tender documents become readable only after the tender opening by the authorized bid openers.

- 7) Upon the successful and timely submission of bids (i.e. after Clicking “Freeze Bid Submission” in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 8) The bid summary has to be printed and kept as an acknowledgment of the submission of the bid. This acknowledgment may be used as an entry pass for any bid opening meetings.
- 9) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 10) Any queries relating to the process of online bid submission or queries relating to Ewizard Portal in general may be directed to the Ewizard Helpdesk.
- 11) Not more than one tender shall be submitted by one Agency or Agencies having a business relationship. Under no circumstance will the father and his son(s) or other close relations who have a business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
- 12) Bidder who has downloaded the tender from the IIMR website [www.iimranchi.ac.in](http://www.iimranchi.ac.in) and Ewizard Portal of IIM Ranchi website <https://iimranchi.ewizard.in/> **shall not alter/modify the tender form including the downloaded price bid template in any manner**. In case the same is found to be altered/ modified in any manner, the tender will be completely rejected and EMD will be forfeited, and Bidder is liable to be banned from doing business with IIMR.

Any queries relating to the process of online bid submission or queries relating to e-Wizard Portal, in general, may be directed to the e-Wizard Helpdesk. The contact number for the helpdesk is Gagan (8448288987 / [eprochelpdesk.01@gmail.com](mailto:eprochelpdesk.01@gmail.com)), Vijay (8448288989 / [eprochelpdesk.03@gmail.com](mailto:eprochelpdesk.03@gmail.com)), Suriya (8448288994 / [eprochelpdesk.06@gmail.com](mailto:eprochelpdesk.06@gmail.com)), 8448288992, 8448288984, 8448288986, 8448288982, 8448288988

## GENERAL CONDITIONS OF CONTRACT (GCC)

### IT IS AGREED AS FOLLOWS:

#### 1. **Definitions:**

- a) “**Principal**” means IIM Ranchi and includes their successors.
- b) “**Tenderer**” means the person, firm or company submitting a tender against the Invitation to Tender.
- c) “**Contractor**” means the person, firm or Company whose tender has been accepted.
- d) “**Party**” means a signatory to this agreement.
- e) “**Contract**” means the contract entered into between the Principal and Contractors.

#### 2. **Subcontracts**

The Supplier shall not assign to others, in whole or in part, their obligation to perform under the contract, except with IIM Ranchi’s prior written consent.

#### 3. **Commitments of the Parties:**

- a) **Commitments of the Principal:** The Principal commits itself to take all measures necessary to prevent corruption (inducement to violate duty assigned by its employees) and to observe the following principles:
  - (i) No employee of the Principal, personally or through family members or any third person, will in connection with all stages of tendering or the execution of Contract, demand or take a promise, or accept, for him/herself or any third person, any material or immaterial benefit which he/she is not legally entitled to.
  - (ii) The Principal will, during the tender process, treat all Tenderers with equity and reason. The Principal will in particular, before and during the tender process, provide to all Tenderers the same information and will not provide to any Tenderer any information/clarification through which the Tenderer could obtain an advantage in relation to the tender process or the Contract execution.
  - (iii) If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the relevant Anti corruption Laws of India/guidelines of Govt./guidelines of CVC/guidelines or Principal, or if there be a substantive suspicion in this regard, the Principal will inform its Vigilance Department and in addition can initiate disciplinary actions.
  - (iv) If the Principal obtains information of conduct of a bidder, contractor or subcontractor or of an employee or a representative or an associate of a bidder, contractor or sub-contractor, which constitutes corruption, or if the Principal has a

substantive suspicion in this regard, the principal will inform the Vigilance Department.

- b) **Commitments of the Tenderer/Contractor:** The Tenderer/Contractor commits himself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the Contract execution.
- (i) The Tenderer/Contractor will not directly or through any other person(s) or firm, offer, promise or give to the Principal, or to any of the principal's employees involved in the tender process or the execution of the Contract or to any third person any material or immaterial benefit which he/she is not legally entitled to in order to obtain, in exchange, an advantage during the tender process or to vitiate the principal's tender process or the execution of the Contract.
- (ii) The Tenderer/Contractor will not enter with other Tenderers into any illegal agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contractors, submission or non-submission of bids or actions to restrict competitiveness or to vitiate the principal's tender process or the execution of the contract.
- (iii) The Tenderer/Contractor will not commit any criminal offence under the relevant Anti-Corruption Laws of India; further, the Tenderer/Contractor will not use improperly, for purposes of competition or personal gain, or pass on to others, any information provided by the principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.
- (iv) The Tenderer/Contractor will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the Contract.
- (v) The Tenderer/Contractor will not instigate third persons to commit offences outlined above or be an accessory to such offences.

#### **4. Obligation to Ensure Compliance:**

- a) Each Party will take all reasonable steps to ensure that the provisions of this Agreement which are binding on it are complied with by all of its staff, consultants, parent and associated and subsidiary companies, agents, sub-contractors and suppliers (if applicable).

#### **5. Dis-qualification from tender process and exclusion from future contracts:**

- a) If the Tenderer, before Contract award, has committed a transgression through a violation of any of the terms **under Clause 3.b** or any other form such as to put his reliability or credibility as tenderer into question, the Principal is entitled to

disqualify the Tenderer from the tender process or to terminate the Contract if already signed, for such reason.

- b) If the Tenderer/Contractor has committed a transgression through a violation of any of the terms **under clause 3.b** or in any other form such as to put his reliability or credibility into question, the principal is entitled also to exclude the Tenderer/Contractor from future Contract award processes. The imposition and duration of the exclusion will be determined by the severity of the transgression. The severity will be determined by the circumstances of the case, in particular the number of transgressions, the position of the transgressors within the Company hierarchy of the tenderer/Contractor and the amount of the damage. **The exclusion will be imposed for a minimum of 6 months and a maximum of 3 years.**
- c) If the tenderer/Contractor can prove that he has restored/recouped the damage caused by him and has installed a suitable corruption prevention system, the principal may revoke the exclusion prematurely.
- c) A transgression is considered to have occurred if, in light of all available evidence, no reasonable doubt is possible.

**6. Previous Transgression:**

- a) The Tenderer hereby declares that no previous transgressions occurred in the last 3 (three) years with any other Company in any country or with any other Public Sector Enterprise in India and, as such, there is no case of his exclusion from the tender process.
- b) The Tenderer hereby concedes that if he has made/makes incorrect statement in regard to this aspect, he can be disqualified from the tender process or the Contract, if already awarded, can be terminated for that reason.

**7. Breaches of this Agreement: -**

- a) In the event that any party believes that there is Prima Facie evidence that there has been a failure by a Party to comply with any provision of this Agreement, such Party will take the following actions:
  - (i) It will report full details of such suspected non-compliance to the Chief Executives of each of the Parties.
  - (ii) If any such non-compliance has been carried out, or assisted by an individual who is a member of a professional association, and such non-compliance may constitute a breach of any disciplinary code of such professional association, such Party may report such matter to the professional association.
  - (iii) If such non-compliance may constitute a criminal offence, either in the country in which the contract is being carried out, or in the home country of the Organisation or individual which carried out or assisted such

noncompliance, such Party may report such matter to the criminal authorities in those territories.

- b) In the event that any Party breaches any provision of this Agreement, the other Parties may, in addition to the rights under this agreement, claim damages against the defaulting Party, and exercise any other rights they may have against the defaulting party.
- c) The Parties will take appropriate disciplinary or enforcement action against any of their staff, consultants, parent and associated and subsidiary companies, agents, consortium and joint venture partners, sub-contractors and suppliers who cause or assist in any breach of any provision of this agreement.

## **8. Duration of Agreement:**

- a) This agreement comes into force as soon as all the Parties have signed it. It cannot be terminated or varied except by the written agreement of all the Parties.
- b) This Agreement will expire after completion of DLP.

## **9. Applicable Laws**

9.1 The Contract shall be interpreted in accordance with the laws prevalent in India.

9.2 **Compliance with all applicable laws:** The Bidder shall undertake to observe, adhere to, abide by, comply with and notify IIM Ranchi about all laws in force or as are or as made applicable in future, pertaining to or applicable to them, their business, their employees or their obligations towards them and all purposes of this Tender and shall indemnify, keep indemnified, hold harmless, defend and protect IIM Ranchi and its employees/ officers/ staff/ personnel/ representatives/ agents from any failure or omission on its part to do so and against all claims or demands of liability and all consequences that may occur or arise for any default or failure on its part to conform or comply with the above and all other statutory obligations arising therefrom.

9.3 **Compliance in obtaining approvals/ permissions/ licenses:** The Bidder shall promptly and timely obtain all such consents, permissions, approvals, licenses, etc., as may be necessary or required for any of the purposes of this project or for the conduct of their own business under any applicable Law, Government Regulation/Guidelines and shall keep the same valid and in force during the term of the project, and in the event of any failure or omission to do so, shall indemnify, keep indemnified, hold harmless, defend, protect and fully compensate IIM Ranchi and its employees/ officers/ staff/ personnel/ representatives/agents from and against all claims or demands of liability and all consequences that may occur or arise for any default or failure on its part to conform or comply with the above and all other statutory obligations arising therefrom and IIM Ranchi will give notice of any such claim or demand of liability within reasonable time to the bidder.

## **10. Force majeure**

If at any time during the continuance of this contract, the performance in whole or in part by either party or any obligation under this contract shall be prevented or delayed by reason of

any war , hostility acts of the public enemy, civil commotion, fires, floods, explosive epidemics, quarantine, restriction or other acts of God, strikes & lockout (hereinafter referred to as eventualities), pandemic (Covid-19), then, provided notice of the happening of such eventuality is given by either party to the other within 15 days from the date of occurrence thereof, neither party have any claim for damage against the other in respect of such non-performance or delay in performance and deliveries/construction work under this contract shall be resumed as soon as practicable after such eventuality has come to an end of account to exist and the decision of the Employer/client as to whether the deliveries/ construction works have been so resumed shall be final & conclusive

## **11 Resolution of Disputes**

Except as otherwise provided elsewhere in the contract, if any dispute, difference, question or disagreement or matter whatsoever, shall, before / after completion or abandonment of work or during extended period, hereafter arises between the parties, as to the meaning, operation or effect of the contract or out of or relating to the contract or breach thereof, shall be referred to a Sole Arbitrator to be appointed by Court.

It is a term of the contract that the party invoking arbitration shall specify all disputes to be referred to the Arbitrator at the time of invocation of arbitration under this clause. It is also the term of the contract that the cost of arbitration shall be borne by the party themselves. The venue of arbitration shall invariably be at Ranchi.

Subject as aforesaid, the provisions of the Arbitration and Conciliation Act 1996 and any statutory modifications or re-enactment thereof or rules made there under and for the time being in force shall apply to the arbitration proceedings under this clause.

## **12. Award of Contract**

IIM Ranchi will award the contract to the successful Bidder, out of the Bidders who have responded to IIM Ranchi's tender as referred above, who has been determined to qualify to perform the contract satisfactorily, and whose Bid has been determined to be substantially responsive and is the lowest evaluated Bid. Letter of acceptance (LOA) will be provided to the successful bidder and within 7 days of receipt of the LOA, Performance bank guarantee has to be submitted.

13. The employer reserves the right to postpone the date for opening of Tenders and will give timely notice of any such postponement to the prospective Tenderers.
  - i. Acceptance or rejection of any tender is left entirely to the discretion of the authority empowered to deal with the matter and no query/ explanation can be demanded by any Tenderer for the cause of rejection of his tender.
  - ii. If the Tenderer deliberately gives wrong information in his Tender or creates circumstances for the acceptance of his tender, the IIM Ranchi reserves the right to reject such Tender at any stage.
  - iii. If a Tenderer seeks in clarifying his quotations or rates, this should only be done in a separate covering letter. No material modifications to the specifications, item descriptions, contract clause, etc. will however be entertained. Other clarifications may be considered. The contents of a covering letter sent along with the tender will be

considered as part of the quotation. If any of these conditions admitted for consideration has a financial bearing on the cost quoted, the additional cost arising out of these conditions will be added for comparative evaluation of tenders.

- iv. By submitting a tender for the work, a Tenderer will be deemed to have satisfied himself by actual inspection of the site and locality of the work, that the rates quoted by him in the tender will be adequate to complete such work according to the specifications and conditions attached thereto and he has taken into account all conditions and difficulties that may be encountered during its progress and to have quoted labour and material rates which shall include cost of materials with taxes, Octroi and other duties, lead, lift, loading and unloading, freight for materials, and all other charges including the furnishing of all plant, Equipment, tools, scaffolding and other facilities and services, necessary or proper for the completion and maintenance of the work, except such as may be otherwise expressly provided for in the contract documents for the completion and maintenance of the work to the entire satisfaction of the Engineer.
- v. The successful Tenderers shall make his own arrangements for all materials, except as specified in the contract, if any.
- vi. The quantities shown in the attached schedule are given as a guide and approximate only and are subject to variation according to the needs of the Employer. The Employer accepts no liability for their accuracy. The Employer does not guarantee work under each item of the schedule.
- vii. Each page of the tender shall be signed by the Tenderer. Tender by partnership or joint family firm may be signed in the firm's name by one of the partners or managers as the case may be or any other duly authorized representative followed by the name and designation of the persons so signing. An attested copy of the partnership deed must accompany the tender of any partnership firm. Tenders by a company shall be signed with the name of the company by a person authorized on this behalf and Power of Attorney or other satisfactory proof showing that the person signing the tender documents on behalf of the company is duly authorized to do so, shall accompany the tender. The Employer will not be bound by any Power of Attorney granted by the Tenderers or by changes in the composition of the firm, made subsequent to the execution of the contract. It may, however, recognize such Power of Attorney and changes after obtaining proper legal advice, the cost of which may be chargeable to the contractor.
- viii. With their quotations the Tenderers shall submit by manually signing all schedules, specifications, GCC, special conditions, etc. in token of acceptance thereof. The signature on the tender schedule alone shall also be deemed to be taken as acceptance of all these.
- ix. If a Tenderer expires after the submission of his tender or after the acceptance of his tender the Employer may deem such tender as cancelled. If a partner of the firm expires after the submission of their tender, the Employer may deem such tender as cancelled UNLESS THE FIRM RETAINS its character.
- x. If the Tenderer has a relative employed in any capacity in the IIM RANCHI, he shall inform the authority calling for tenders of the said fact when submitting his tender, failing which his contract may be rescinded. If the said fact subsequently comes to

light, he shall be liable to make good to the Employer any loss or damage resulting from such cancellation.

- xi. No contract work however petty may be carried out except under and in accordance with a duly executed agreement or on a special written authority from a duly authorized officer of the Employer.
- xii. No agreement is valid unless signed by contractor or his duly authorized agent and by a competent person on behalf of the Employer.
- xiii. General Conditions of Contract, Special Conditions of Contract, Specifications, Drawing and the rates and amount accepted against the items of the Tender schedule together with the tender covering letter, and all correspondence entered into between the Employer and the Tenderer prior to the issue of the Letter of Acceptance and the Letter of Commencement awarding the work shall form the contract.
- xiv. If there is any conflict between any of the provisions in the special conditions and those in any of the other documents referred to, the provisions in the special conditions shall prevail.
- xv. If there be any difference between the description in the specification and drawings and the works items in the tender schedule, the work items in the Tender schedule shall prevail for determining the rates.
- xvi. In the event of any discrepancy between the rate quoted in the Tender in words and these quoted in figures, the rates quoted in words shall control.
- xvii. Acceptance of the tender will be intimated to the successful Tenderer through a letter of acceptance. The contractor shall then be required to execute an Agreement within the time specified in the letter of Commencement. In the event of failure on the part of the contractor to sign the Agreement within the specified time, the acceptance of his tender shall consider as withdrawn.
- xvii. On completion of the work, contractor will hand over the work to the Employer /IIM RANCHI in approved format and after clearing the site to the entire satisfaction of the Client.
- xviii. After issue of letter of Award and BG submission, Contractor shall execute the formal Agreement in approved format on non-judicial stamp paper of not less than Rs. 100/- (Rupees One Hundred only) within 14 days from the issue of letter of Award of work. The cost of stamp paper shall be borne by the Contractor.

**Cover I (Technical Bid):** Bidder should submit all documents pertaining to Eligibility Criteria mentioned in NIT, Letter of Transmittal (In Company's Letter Head) and Affidavit, Copy of Credentials/Certificates for qualifying Eligibility Criteria as specified in NIT. Bidder should submit the NIT Document along with GCC, SCC, Annexure and Appendix.

**Cover –II (Financial Bid):** The financial Bid format is provided, the rates offered should be entered in the allotted space only. The Financial Bid/BOQ template must not be modified/replaced by the bidder; else the bid submitted is liable to be rejected for this tender.

## **SPECIAL CONDITIONS OF CONTRACT (SCC)**

### **1.0 GENERAL :-**

The contract shall be governed by IIM RANCHI's General Condition of Contract, Special Conditions of Contract, NIT Conditions. The work specified in this Tender shall be executed as per the latest CPWD specifications in addition to Special Conditions of Contract enumerated hereunder. The agency will have to quote item rates as per the Price Bid.

The special conditions of contract and other Tender documents are complementary to and shall be read in conjunction with each other.

In case of any conflict of meaning between the special conditions of contract and the CPWD Specifications, the provision of the special conditions shall override.

### **2.0 NAME OF WORK:-**

**Aluminium Partition Works Inside Hostel and Housing of IIM Ranchi.**

### **3.0 Scope of Work: Brief scope of work Includes the following**

- (a) The site is inside offices of IIM Ranchi.
- (b) Supply, Fitting and fixing of Aluminium partitions which mainly includes Partition fabrication, Partition frame fixing, Plyboard/WPC cutting and fitting, Grill (Jaali) Cutting and fitting, Partition Door cutting and fitting.
- (c) The entire work needs to be completed within 20 days of issue of LOA.

\*The above-mentioned scope of work is tentative only. IIM Ranchi shall have the liberty to change/alter the scope of work.

### **4.0 Performance Security/Performance bank Guarantee (PBG)**

PBG in the form of Bank Guarantee @ 3% of Contract value from any Nationalized / Scheduled Bank in the prescribed format is to be submitted within 7 (Seven) days of issue of letter of Acceptance failing which the contract is liable to be terminated. The validity of the PBG should be renewed from time to time so as to cover till the end of the defect liability period. PBG shall be refunded after completion of the work.

**5.0 Defect Liability Period (DLP)** shall be considered 12 months from the date of Handing over of the work with satisfactory completion of the works as certified by IIM Ranchi.

**6.0** The Contractor shall fully indemnify the project and save IIM Ranchi from and against all losses, penalties, claims, damages, expenses, action or other proceedings arising out of and resulting from non-performance or unsatisfactory performance of the contractual obligations undertaken by the Contractor. The Contractor shall also reimburse to IIM Ranchi all losses

**7.0** and damages as may be suffered by it for non-conforming to the time schedule granted by the IIM Ranchi or for not adopting the standards specified in the NIT or which may arise out of or as a consequence of construction and maintenance of works.

**8.0** The Contractor shall inform well in advance IIM Ranchi regarding extra items, deviation and substitute items, applications for extension of time and for damages for delay or otherwise

**9.0** The entire work is to be carried out as per the NIT Conditions, Special Conditions of Contract, General Conditions of Contract.

**10.0 SITE CONDITIONS:-**

Before tendering, the contractor should get himself thoroughly acquainted with the site conditions, any problem likely to be encountered during execution of work and other facilities which are available at site. No claim on the plea of ignorance of site conditions etc. shall be entertained later on.

**11. SITE FACILITIES:-**

**11.1 Water supply :**

Water required for construction purposes (if required) will be arranged by the contractor at his own cost.

**11.2 Accommodation of Contractors workmen and security of contractor's materials.**

No accommodation for workmen shall be provided inside the campus. Contractor should be fully responsible for proper storage and security of its materials, including tools and machineries, etc. Contractor shall not hold IIM Ranchi liable for any loss of material, etc.

**11.3 Power Supply :**

The contractor shall arrange machineries, tools & plants for construction work. at his own cost and the cost of which may be taken into consideration in quoted rates Employer may supply power, if available for the project at one point, at the works site. Further distribution lines, electrical installation and meters shall be arranged by the contractor. No claim, whatsoever, will be entertained in case of power is not made available / or supply is erratic.

**12 DRAWING AND SPECIFICATIONS:-**

**12.1 Drawings:** The tender drawings provided along with the tender documents are tentative and are indicative only.

**12.2 Specifications:** All work is to be done as per latest CPWD specifications as corrected from time to time etc. In the absence of CPWD specification, latest IS Specifications and codes of practice are to be followed. For items not be covered by the above, prior approval is to be taken in regard to specifications from the Employer.

**13 RATES: -**

The rates shall be inclusive of all taxes. It is intended to provide for works duly and properly completed in accordance with the CPWD specifications and Special Conditions of Contract with specifications and drawings together with such alteration or conditions as may be required/ ordered and without prejudice to the generality thereof which include for details

of construction which are obviously and fairly intended and which may not have been specifically referred to in these documents and drawings but are essential though of minor nature and shall be deemed to include and cover inter-alia the following :-

- (i) The cost of all supervision, labour and materials, including materials to be issued by Employer on cost recoverable basis, (if any) as provided separately in this clause of special conditions of contract, all types of explosive / blasting materials (if any), all tools, plants and equipment, mobilizing and de-mobilizing of manpower / equipment, fuel, lubricants, fixers, transport and handling charges of machineries, temporary and permanent works, transport, handling and storage of materials, stacking and removal charges of any rejected materials, water and power arrangements and satisfactory maintenance of the same for the full and satisfactory completion of the work intended.
- (ii) Watch and ward and security arrangements as required for satisfactory performance of the entire project.
- (iii) Erection, maintenance and removal of temporary/ enabling works for office, stores, etc.  
required for the project.
- (iv) Work at all depths in foundation below the ground level and in superstructures up to all heights above ground level including all lifts and decent involved at any place of work and disposal area.
- (v) Unless otherwise specified in the specifications/ schedules, cost of all leads.
- (vi) All materials and labour required for fencing in and protection against risks of accidents and providing necessary site clearance in excavation trenches, shoring, planking, strutting, gangways with handrails, gumboots, hand gloves, safety belts etc. during the progress of work.
- (vii) All dewatering operations for seepage waters, surface drainage, monsoon water and de-sludging and allied operations at any stage of work.
- (viii) All barrier arrangements for the safety of the public or employees during execution of work as may be prescribed by the Engineer-in-charge.
- (ix) Works in all shapes, straight, inclined or curved and all sizes as shown in drawing or as are required.
- (x) Clearing the site after completion of the work of all debris, left out construction materials, machine, equipment, temporary houses, office, stores, workshop, including dressing the area in neat and clean shape.
- (xi) All types of assistance to be provided to the employer for performing various types of tests required (if any) for quality control of the works. The expenditure towards such test shall be fully borne by the contractor.
- (xii) All types of taxes, duties, royalties, rents, octroi, cess etc., materials, equipment etc. levied by the Central Govt./State Govt./ Local authorities will be fully borne by the contractor.

(xiii) **Income Tax** will be recovered at the prevailing rate from Bill as applicable.

(xiv) **ESI & PF OBLIGATIONS** –The Contractor shall cover all his workmen working at the site, under the ESI scheme and PF scheme, directly deposit the required amounts with the concerned authorities (if applicable) and submit Challan with Bill failing which equivalent amount shall be kept under hold by IIM Ranchi from the Bills.

All records in connection with the above (if applicable) shall be properly maintained by the Contractor and produced for scrutiny by the Authorities whenever called for.

#### **14 DEVIATION IN QUANTITIES SUBSTITUTED / EXTRA ITEMS :**

Contractor shall inform the Client well in advance regarding Deviation in Quantities/ Substituted items/Extra Items. The decision of the client shall be final in this regard and binding on the contractor.

**Escalation: No escalation whatsoever shall be payable for the said work.**

#### **15 MATERIALS :**

**(a) Supply by Contractor :-**

- i) It is contemplated that all the construction material required for the work shall be arranged by the contractor for incorporation in the work as per specification of CPWD.
- ii) All materials supplied by the contractor according to the contract conditions shall be subject to inspection and passing by the Engineer or his representative from time to time. The contractor shall provide all facilities for such inspection free of cost. Notwithstanding any inspection, the Engineers will have the liberty subsequently to inspect the materials that does not conform to specification and no claim or compensation on the account will be entertained. The rejected materials shall be removed by the contractor from the site at his own cost.
- iii) Finishing of all the works will be scrutinized closely at site and during inspection if Engineer in Charge (EIC) finds the work unsatisfactory in any manners, contractor have to redo all the concerned works all over again until the EIC satisfies with it. The contractor shall redo the work at no extra cost.
- iv) Contractor has to provide Manufacturer Testing Certificates (MTC) (if applicable) for all the purchased materials from the concerned vendors against their purchased order or billing invoice no. for the said materials.

**(b) No construction materials will be supplied by the Employer in this contract.**

**16.** If the completion / handing over of the work is expected to be delayed beyond the time given for completion, the contractor shall apply for extension of time giving reason for the delay along with proper supportive documents to validate the said reasons. If satisfied with the genuineness of the reasons for the delay, extension of time may be granted for completion/ handing over of the project. For unjustified/ unacceptable delay the contractor shall be liable to pay damages to the tune of deduction as per Employer/Client. However, granting of extension is subject to approval by the client.

17. The contractor shall be responsible for proper completion of the work, workmanship, liability for defects (for a period of 12 months from the date of Handing over to client) of the executed work. In the event of failure on the part of the contractor to rectify the defects/maintain the work as aforesaid, the same may without prejudice to any other right available to it in law be rectified by the employer for an on behalf of the contractor and at the cost and expenditure of the contractor. The employer shall have the right to deduct or set off the expenses incurred by it in rectifying the defects/maintaining the project as aforesaid from or against any amount due and payable or becoming due and payable by the employer to the contractor under this agreement or any other contract whatsoever. The date of completion shall be calculated from the date of issue of completion certificate as furnished by the Engineer-in-Charge of the project on behalf of the Employer. The contractor shall send completion report with as-built drawings to the office of the Employer in writing within a specific period.

18. **Completion Time:** Time is the essence of the contract. The entire work under this contract shall be completed in all respect within **30 days** from the date of issuing Go-Ahead Letter/Work order from IIM Ranchi.

19. **Royalties & Patent Rights :** All Royalties/ Cess etc. or other sums payable in respect of the supply and use in carrying out the works as described by or referred to in the contract drawings, the contract specifications and the Contract Schedule of Quantities of any patented articles, processes or inventions shall be deemed to have been included in the contract sum, and the contractor shall indemnify the Owner against all claims, proceedings, damages, costs and expenses which may be brought or made against the Owner or to which they may be put by reason of the Contractor infringing or being held to have infringed any patent rights to any such articles, process and inventions. Provided that where, in compliance with owner's instruction the contractor shall supply and use in carrying out the works of any patented articles, processes or inventions, the contractor shall not be liable in respect of any

infringement or alleged infringement of any patent rights in relations to any such articles, processes or inventions and all royalties, damages or other money which the contractor may be liable to pay to the persons entitled to such patent rights shall be added to the contract sum.

20. **MEASUREMENT AND COMPLETION CERTIFICATE :**

- a. All works shall be carried out according to authorized dimensions and measurements will be restricted to these authorized dimensions.
- b. The mode of measurement shall be as per provision as indicated in specifications Volume I & II of CPWD Specifications for all civil works.
- c. The contractor shall submit for technical inspection, work which are likely to be embedded or covered by other works and have the necessary measurement done before the works are covered.
- d. On completion of the work, the contractor must submit to the Engineer-in-Charge copies of the as built drawings showing thereon all additions and alteration during execution.

- e. The contractor will hand over each work to the client in the approved format immediately after completion of work which will be treated as handing over certificate and the date of signature of that certificate will be the date from which the DLP of that work will be reckoned.

**21. INTERRUPTION TO WORKS:-**

- a. In considering the rates for individual items the contractor should take into account the fact that due to the design or other stipulations or requirements at site, or the necessity to follow a particular sequence of overall construction operations, and the non-supply of particular drawings, or the connected work or other agencies or for other reasons interruptions are likely to be encountered in a work of this nature and magnitude. No claims for such interruptions shall be entertained on any account.
- b. All rejected work shall be re done free of cost by the contractor including cost of all materials failing which it will be got done by the Employer and the expenditure thus incurred shall be recovered from the contractor.

**22. ACTS AND REGULATIONS :**

- a. In respect of all labour directly or indirectly employed on the works, the contractor shall comply with all legislations, acts, codes, rules and regulations of state and/or central govt. or CPWD or other local authorities framed from time to time governing the protection of health, sanitary arrangements, wages, insurance/compensation, welfare and safety for labour employed on building and construction works. The rates and other statutory obligations with regard to fair wages, welfare and safety measures, maintenance of registers, submission of returning etc. will be deemed to be part of the contract.
- b. The contractor shall be liable to make payment to all his employees and make compliance with labour laws. If the Employer is held liable as "Principal Employer" to pay contribution etc. under E.S.I. Act or any other legislation of Government or Employer's decision in respect of the Employees of the Contractor, then the contractor would reimburse the amount of such contribution so paid by the Employer. The contractor shall be responsible for Provident Fund Act of his establishment.

**23. SAFETY REGULATIONS :-**

- a. In respect of works and all labours directly or indirectly employed in the work for the performance of contract, the contractor shall at his own expenses arrange for all the safety provisions as per safety codes of CPWD, Indian Standard Institution, The Indian Electricity Act, The Mines Act, Regulations, Rules and Orders made there under and such other acts as applicable from time to time. In default thereof the employer may get this done departmentally or through other agencies and recover the cost from the contractor.
- b. The contractor shall abide by all the security regulations promulgated from time to time by the employer.

#### **24. EXPLOSIVES :-**

If any explosive materials are to be used for execution of the works, contractor shall take prior permission, well in advance, from the concerned Govt. Deptt. The explosive shall be handled and used only by licensed blasters whose certificate should also be submitted for verification and approval by the employer.

However, contractor shall observe all safety and precautionary measures to be adopted as per rules.

#### **25. CONTRACT LABOUR :**

- i) In respect of all labour directly or indirectly employed on the works by the contractor, the contractor shall comply with the provisions of the contract labour (Regulations and Abolition) Act, 1970 or any amendment thereof and all legislations and rules of the State and/or Central Government or CPWD or any other authority framed from time to time governing the protection of health, sanitary arrangements, wages, welfare and safety of labour employed on building and construction works. The rules and other statutory obligations with regards to fare wages, welfare and safety measures, maintenance of register etc. will be deemed to be part of the contract.
- ii) **CHILD LABOUR:** The Contractor shall not employ any labour less than 18 years of age on the job.

#### **26. ASSIGNMENT OF THE AGREEMENT :**

The contractor shall not assign or transfer or part with any of the rights, duties or obligations, benefits or interest therein wholly or in part, under this agreement without the previous consent in writing of the employer.

#### **27. SUBLETTING :**

The contractor shall not sublet the whole or any part of the works without the written consent of the Employer. Any breach of this condition shall entitle the employer to rescind the contract and also render the contractor liable for payment to the employer in respect of any loss or damage arising or ensuing from such cancellation.

#### **28. LIQUIDATED DAMAGES**

In case of failure on the part of the Contractor to give proportionate progress in proportionate time, then the owner may recover by way of liquidated damages. The Contractor shall pay the Owner such sums as ascertained and liquidated damages for each day, Sundays and holidays inclusive, that the activities/works remain incomplete after the schedule date for completion, or any extended time as may be granted by the Owner. A liquidated damage of 0.5% per week of delay shall be levied up to a maximum of 10% of the contract value.

#### **29. TERMINATION OF THE AGREEMENT :**

The Principal shall have the right to terminate the agreement if it is decided to abandon, postpone or curtail the work at any stage after giving one month's notice in writing to the contractor. Such termination shall not prejudice or effect in any way the rights and benefits accrued or liabilities and duties imposed under this agreement. The

damage compensation and payment on account of such terminations directed by the Principal shall be binding.

**30. SETTING OUT OF THE WORKS :**

The contractor shall be responsible for the true and proper setting out of the works and for the correctness of the position, levels, dimensions and alignment of all parts of the works and for the provision of all necessary instruments, appliances and labour in connection therewith. If at any time during the progress of the works any error shall appear or arise in the position, levels, dimensions or alignment of any part of the works the contractor on being required to do so by the Engineer or Engineer's representative shall at his own expenses rectify such error to the satisfaction of the Engineer or Engineer's representative.

**31. COMMENCEMENT OF WORK :**

The contractor must commence the work within 07 (Seven) days from the date of issue of Letter of / Commencement/ Award/work order. In case the contractor fails to commence the work within the above specified time, his/ their performance bank guarantee shall be forfeited with the prior approval of tender accepting authority.

32. All incidental local problems as and when arises, if any, are to be tackled and resolved by the Contractor so that work progresses smoothly till the completion of the work.
33. Expenditure, if any towards PF/ESI and other statutory obligations as applicable as per law till completion of the work will have to be borne by the contractor.
34. In case of conflict in meaning between any provision of Special Condition of Contract and General Condition of Contract, the provision of Special Condition shall over-ride General Condition.
35. Manufacturer's Material Test certificate (if applicable) are required to be furnished for all purchasing materials from the concerned sellers/company. The cost of all the testing shall be borne by contractor (if any).
36. All the pages of Tender Document shall be signed and stamped as token of acceptance by authorized representative of the Contractor.
37. During the course of execution, if any change is instructed for any work by Engineer in charge or his representative shall be binding on the contractor.
38. All the works shall be carried as per latest CPWD specifications, with up to date corrections, if any and direction of Engineer in-charge.

**39. PAYMENTS:**

The bill shall be submitted by the contractor after satisfactory completion of all the works accompanied by the joint checks for quantity and quality by the representatives of IIM Ranchi and Contractor.

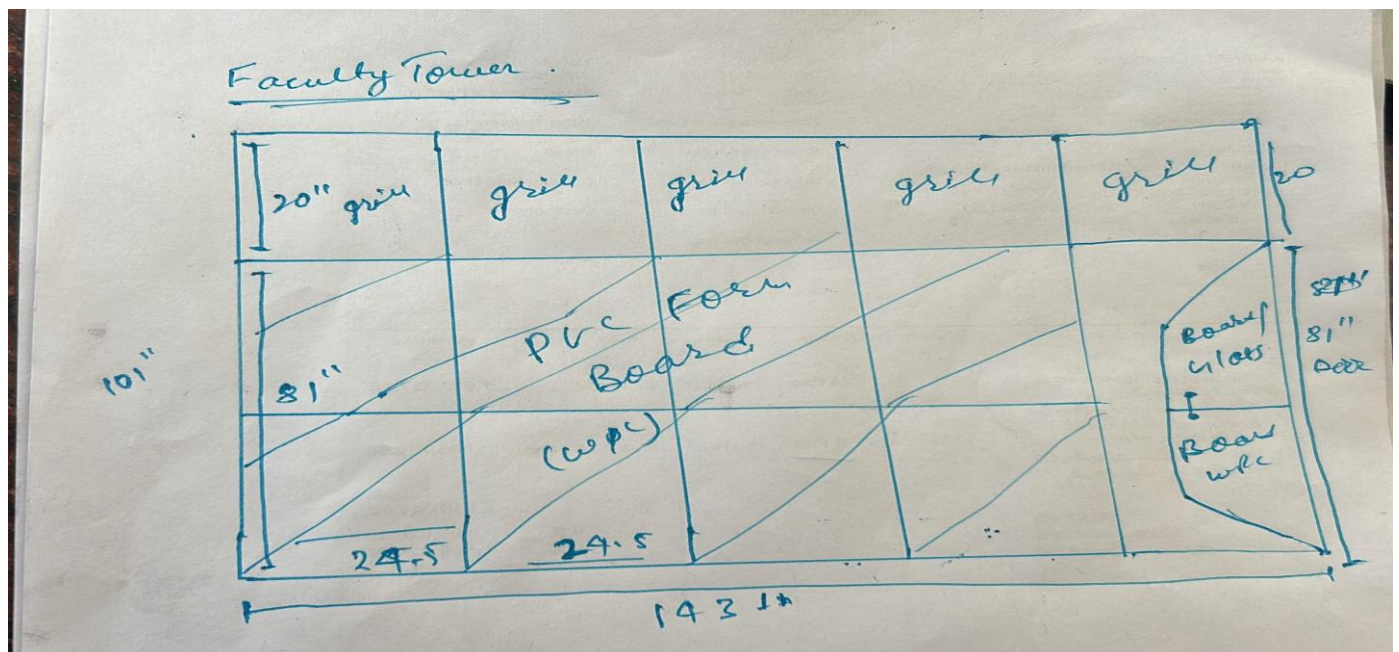
**40. Penalty:**

Work must be completed within the period mentioned in tender document from the date of receipt of the order/LoA. Penalty @ 1% per week or part thereof subject to a maximum of 10% of the delivery price will be deducted from the balance payment if work is not completed within stipulated/approved period

### Minimum Requirement as per the Scope of Work

Minimum Estimated specifications of the items required in the Partition Work of 28 Rooms are mentioned below. This is an indicative list. The agencies are suggested to visit the site and ascertain the actual requirement of material. The estimated quantity is provided without any liabilities and is tentative. Vendor has to make his own estimate of items quantity required to place financial bid and complete the work.

Sl. No	Item Description	Qty	UOM
1	Supply of Aluminium Section Double Side - 5 Pcs, Single Side - 7 Pcs (Approx Weight - 106.680 kg)	2987	Kg
2	Supply of Angle 1.5x1	56	Pcs
3	Supply of Aluminium Section Door Vertical - 1 Pcs, Door Top & Bottom - 1 Pcs, Door Middle - 1 Pcs, (Approx Weight - 29.240 kg)	818	Kg
4	Supply of Kabja 5 inch	84	Pcs
5	Supply of Tower Bolt	28	Pcs
6	Supply of Aldrop	28	Pcs
7	Supply of Handle	56	Pcs
8	Supply of 3 module PVC box	50	Pcs
9	Supply of Grip 100pcs	28	Pkt
10	Supply of Screw 19/8 1000pcs	28	Pkt
11	Supply of Screw 100/10	28	Pkt
12	Supply of Door Stopper	28	Pcs
13	Supply of PVC foam Board (WPC board) 8 Feet x 4 Feet - 3 Pcs	2688	Sqft
14	Supply of Aluminium Grill 12 Feet X 4 Feet - 1 Pcs	1344	Sqft
15	Labour cost with machinery Work area 9 x 12 feet	3024	Sqft



**Financial Bid**

To,  
The Director  
IIM Ranchi  
Prabandhan Nagar, Naya sarai Road, Ranchi-835303

Sub: Financial Bid, Bid Reference No: IIM Ranchi/NIT/Partition/2025-26/05 dated 20.05.2025

Name of Bid / Work: - **Notice Inviting E-Tender (NIT) for Aluminium Partition Works Inside Hostel and Housing of IIM Ranchi**

Sl. No	Item Specification as per Annexure-A	Qty	Unit Rate	GST (as applicable )	Total Unit cost(incl. GST)	Grand Total
1	Partition work	28 Rooms				
<b>Total Cost</b>						
<b>Total Amount in Words</b>						

The total unit cost is final and no escalation or increase will be allowed under any circumstances.

**Signature of Contractor:**

**Date:**

**Seal:**

**Yours Faithfully,  
(Signature of the Bidder, with Official Seal)**

**LETTER OF TRANSMITTAL**

*(In the Letter Head of the Bidder)*

*To*

Director  
IIM, Ranchi  
Prabandhan Nagar, Naya Sarai Road,  
Ranchi, Jharkhand-835303

**Sub:** Submission of Tender for the work of “**Aluminium Partition Works Inside Hostel and Housing of IIM Ranchi**”

**Ref:** IIM Ranchi/NIT/Partition/2025-26/05 dated 20.05.2025

Dear Sir,

Having visited the Site, ascertained the Site conditions and examined the General Conditions of Contract as well as Special Conditions of Contract, Notice Inviting Bids, Instructions to Bidders, of IIM Ranchi etc. and addenda for the above project, we the undersigned, are pleased to submit our Bid along with relevant documents as below: -

1. We acknowledge our unconditional acceptance for all the terms & conditions of the Tender.
2. While preparing this Bid, we have gathered our own information and conducted our own inquiry / survey to our satisfaction, and we did not rely solely on the information provided in this BID. We shall not hold **IIM Ranchi** responsible on any account in this regard.
3. We undertake, if our Bid is accepted, to commence the works within the stipulated time and to complete the whole of the works comprised in the Contract document within the stipulated time based on the reckoned date of start as scheduled.
4. If our Bid is accepted, we will furnish a bank guarantee as Performance security for the due performance of the Contract. The amount and form of such guarantee or bond will be in accordance with as given in the tender document.
5. We are aware that in the event of delay in execution of the Project, beyond the agreed schedule due to reasons attributable to us, liquidated damages shall be recovered from us as per Conditions of Contract.
6. Our Bid is valid for a period of **120 days** from the date of opening of Price Bid or any extension thereto.
7. We agree to the General Conditions of Contract and Special Conditions of Contract and the terms and conditions mentioned in the BID.
8. We declare that for submission of this Bid confirms that no agent, middleman or any intermediary has been, or will be engaged to provide any services, or any other item of work related to the award of this Contract. We further confirm and declare that no agency commission or any payment, which may be construed as an agency, commission has been, or will be, paid and that the Bid price does not

include any such amount. We acknowledge the right of **IIM Ranchi**, if it finds anything to the contrary, to declare our Bid to be non-compliant and if the Contract has been awarded to declare the Contract null and void.

9. We understand that you are not bound to accept the lowest or any Bid you may receive.
10. If our Bid is accepted, we understand that we are to be held solely responsible for the due performance of the Contract.
11. We enclose all documents as required in the Bid.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

Signature \_\_\_\_\_

Name \_\_\_\_\_ in the capacity of  
duly authorized to sign Bids for and on behalf of \_\_\_\_\_

Address  
\_\_\_\_\_

**Non- Blacklisting**

**Sub:** Submission of Tender for the work of “Aluminium Partition Works Inside Hostel and Housing of IIM Ranchi”

**Ref:** IIM Ranchi/NIT/Partition/2025-26/05 dated 20.05.2025

I/We, ....., S/O. ....

resident of .....

Contractor / Partner or sole Proprietor (strike out which is not applicable) of firm

M/s..... do hereby solemnly affirms and declare that our

Individual / Firm / Companies is not blacklisted by any State / Central Govt. Deptt. or any PSUs.

DEPONENT

Place :

Date :

Address : .....

.....

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