



भारतीय प्रबन्धन संस्थान राँची

INDIAN INSTITUTE OF MANAGEMENT RANCHI

(शिक्षा मंत्रालय, भारत सरकार के अधीन)

(Under Ministry of Education, Govt. of India)

प्रबन्धन नगर, नयासराए मार्ग, राँची, झारखण्ड , पिन- ८३५ ३०३

Prabandhan Nagar, Nayasarai Road, Ranchi, JH- 835303

Tender Name: -Open Tender Enquiry (OTE) for Repairing of IIM Ranchi Official Vehicle Maruti Suzuki SX4

Sealed tenders are invited from Maruti Suzuki authorized service/repairing centres in Ranchi for repairing of IIM Ranchi official vehicle- Maruti Suzuki SX4. Interested bidders should submit their bids to "Administrative Officer (S&P), IIM Ranchi, Prabandhan Nagar, Naya Sarai Road, Ranchi-835303", Email: purchase@iimranchi.ac.in

Tender Schedule

Tender Number	IIM Ranchi/OTE/RepairingXS4/2025-26/30 dated 15.10.2025
Cost of Tender Document	Nil
Bid Security	Nil
Website for downloading Tender Document, Corrigendum/Addendum etc.	www.iimranchi.ac.in (under 'Tender' section),
Estimated Bid Value	Rs. 80,000/- (Rupees Eighty Thousand Only)
Bid Validity	The validity of bids shall be 30 (Thirty) days from the date of opening of bids or any extension thereof.
Bid Submission Start Date	04:00 PM on 15.10.2025
Last Date of bid submission	up to 03.00 PM on 05.11.2025
Opening of Tender	04.00 PM on 05.11.2025
Number of Covers	Single packet bid system
Contact Person (for any clarification during the tendering process)	Administrative Officer - Purchase & Stores Indian Institute of Management Ranchi Email: purchase@iimranchi.ac.in

Condition for Participating Vendor – Documents Should Be Produced.

1. Vendor must be a Maruti Authorized Service Workshop or Service Station in Ranchi, a documentary evidence required.
2. The vendor should have PAN and GST certificates.
3. The bidder should be a reputed and registered Company/Firm/Society/ Agency (Enclose the registration/Incorporation certificate).

Scope of Work:

Sl. No	Part Number	Description	Qty.
1	11610-80JB0	Mounting Comp. ENG RH	1
2	41601M55K02	Strut Assy, Front Suspension	1
3	41602M55K02	Strut Assy, Front Suspension	1
4	41710M55K00	Support, Front Strut	2
5	41720M55K00	Stopper, Front Strut Rebound	2
6	41800M55K02	Absorber Assy, Rear Shock	2
7	42420M55K02	Joint Comp,Fr Stabilizer Bar	2
8	42431M55K00	Mount, Front Stabilizer	2
9	45201-54L20	Arm Assy, Front Suspension RH	1
10	45202-54L20	Arm Assy, Front Suspension LH	1
11	48500M55K13	Box Assy Steering Gear	1
12	99000-25050	Grease(E) LEP2 1Kg	0.3

Payment Terms: -

100% payment shall be made by the Purchaser against successful repairing work and acceptance of the same by IIM Ranchi in good condition and to the entire satisfaction of the Purchaser and on production of Original invoice against Purchase order.

Other terms and conditions:

1. During the repairing/servicing process, if there is any increase or decrease in the serviceable items w.r.t. work order, the agency will take prior approval of the same from concerned IIM Ranchi official in writing.
2. Final payment will be made as per the actual repairing work against the work order.
3. The service shall be completed within 14 days of confirmed work order or else an amount equivalent to 1% of the total value per week of delay will be deducted from the payment to the bidder.
4. The vendor should provide the technical contact person's number, email id and the Escalation Metrics in written.
5. The quoted rates should include all the taxes, service charges, installation charges etc.
6. Any bids received after the time fixed on the due date is liable to be rejected.

Submission of Bids:

Sealed quotation as per Annexure-I along with other mandatory documents and copy of this tender document, duly signed and stamped by the bidder should be submitted to "The Administrative Officer (S&P), Indian Institute of Management Ranchi, Prabandhan Nagar, Naya Sarai Road, Ranchi-835303 (Jharkhand)" either by **speed post/Hand/ courier only**. **The price offers should be completely sealed and super-scribed** as "Open Tender for Repairing of IIM Ranchi Official Vehicle Maruti Suzuki SX4; Tender No. IIM Ranchi/OTE/RepairingXS4/2025-26/30 dated 15.10.2025.

FINANCIAL BID

(To be submitted on the letterhead of the bidder)

Date of Submission of Financial Bid : _____	
Ref: OTE for Repairing of IIM Ranchi Official Vehicle Maruti Suzuki SX4 Tender No.: IIM Ranchi/OTE/RepairingXS4/2025-26/30 dated 15.10.2025	
Name of the Bidder:	
Correspondence Address:	
Tel/ Mob No.:	
Email:	

(Amount in INR)

Sl.	Particulars	Total cost as per scope	GST	Total Amount (Including GST)
1.	Repairing of IIM Ranchi Official Vehicle Maruti Suzuki SX4			
Total in Words				

- i. The bidder offers the Lowest Rate (L1), will be declared as the successful bidder.
- ii. Applicability of GST will be as per the extant rules of the Govt. of India.
- iii. Selection Method: Lowest cost proposal (L1) of technical responsive bidder will be considered for award of contract.

Declaration

I/We..... (Name of the Partner/s or Authorized Representative of Bidder) of (Name of the vendor/ firm/ agency) do hereby declare that the entries made here are true to the best of my/our knowledge. I/We hereby agree to abide by all terms and conditions laid down in tender document.

Place:

(Name & signature with stamp of the bidder)

Date: