



# INDIAN INSTITUTE OF MANAGEMENT RANCHI

(Under Ministry of Human Resource Development, Govt of India)

Ranchi- 834 008, Jharkhand

Ph: 0651-2280113

Online applications are invited from eligible Indian Nationals for appointment to the following post:

NAME OF THE POST
TECHNO –COMMERCIAL CONSULTANT (TCC) - 01 POST (On Contract)

The starting date to apply online is 01.07.2020 and the last date for submission of online application is 10.07.2020 till 5:00 pm.

Details about the eligibility criteria/online link etc. for the above post are available at IIM Ranchi website: <https://www.iimranchi.ac.in/careers/non-teaching>

Director

Advt.No.IIMR/HR/Recruitment/2020/

Dated 24.06.2020



भारतीय प्रबंध संस्थान राँची  
INDIAN INSTITUTE OF MANAGEMENT RANCHI

Online applications are invited for the post of Techno-Commercial Consultant on contract. The details of the position are provided below-

**(A) POST: TECHNO-COMMERCIAL CONSULTANT**

The Techno Commercial Consultant (TCC) will be responsible for entire construction audit i.e. **study and analysis of project details, documents, various contract conditions, tax liability, cost structures, expenses, statutory requirement, project requirement along with other internal and external constraints to establish control system to avoid cost and time over run & certify for release of RA/final payments of the bills raised, for payment by IIM Ranchi in a time bound manner.**

The TCC will also be responsible for strengthening of working relationship between IIM Ranchi (*hereinafter referred as Institute*), the PMC, architect and other project participants. The TCC will thus, ensure to avoid any litigation, focus on strengthening financial controls over the process, ensure correctness, effectiveness, efficiency and contract compliances of the Institute's Project.

The TCC will, thus, ensure **to avoid any litigation, focus on strengthening financial controls over the process and ensure correctness, effectiveness, efficiency and contract compliance of the project of the Institute.**

**No. of Post:** 01 (UR)

**Mode of Appointment:**

The engagement of TCC consultant will be on contract, initially for a period of one year with a provision to renew the same subjected to requirement of the Institute. However, the Competent Authority of the institute reserves the right to terminate the contract at any point of time by serving a notice having a period of 01 (one) months.

**Minimum Educational Qualification**

**Essential:** CA/ICWA

**Desirable:** Civil Engineering Degree or Diploma.

**Preference:** Recently retired personnel from Central Government / Central Autonomous bodies / Central PSUs based at Ranchi and resident at Ranchi will be preferred.

**Experience:** Minimum 5 years relevant experience post qualification.

**Salary:** ₹ 50,000.00 (Consolidated Per Month)

**Age for contract basis:** The upper age will be 63 years as on the closing date of the online submission of the application.

### **Duties and Responsibilities:**

These Guidelines stated below define the broad areas of work, which TCC shall perform:

1. To understand the project TCC would be required to:
  - a) Study the contract signed between the IIM Ranchi with PMC and Architect firm along with contract signed between PMC and the Contractors.
  - b) Refer the architecture & design details of Permanent Campus and the services envisaged already approved by the Institute.
  - c) Review communication process among the stakeholders (MHRD-GoI, Institute, PMC, Architect and the Contractor)
  - d) Create frameworks and procedures for audit.
  - e) Study the functionality of the process monitoring system and identify the gaps, if any, required for TCC scope of work.
2. TCC will oversee correctness / status of –
  - a) Preparation, Monitoring and reviewing the efficiency of Execution processes and procedures.
  - b) Providing and defining adequate preventative and protective measures.
  - c) Conducting required audits in work sites and Project offices, Administrative offices with respect to Technical & Commercial (Scope, Schedule, Budget and Resources) and reporting to the management.
  - d) Gathering, analysing and evaluating Audit data.
3. Reporting: TCC shall submit a monthly report on RA/final bill of contractor(s) after duly checking/ verification as per the terms of Agreement within 15<sup>th</sup> of the next month to the Project Manager (Campus Development), IIM Ranchi with a copy to Financial Advisor and Chief Accounts Officer (FA&CAO), IIM Ranchi. The reporting shall be done on following parameters:

- a) Financial Status of the Project (Includes work done till date, work done till previous reporting month and work done in current month in financial terms with month wise percentage progress).
- b) Physical Status of the project (Includes work done till date, work done till previous reporting month and work done in current month in physical terms with comparison between actual and as per agreement).
- c) Deviation from timelines as per agreement.
- d) Payment calculation of mobilisation advance, secured advance, adjustment of advances, interest on advances, recovery/adjustment of interest on advances, advance against running account (RA) bill, adjustment of advance against RA bill, final payable amount against RA bill.
- e) Application of liquidated damages/penalty/compensation for delay as per terms of agreement.
- f) Status of subsequent release of payment by PMC to the Contractor.
- g) Error/deviation of data from actual entry in computerised measurement book.
- h) Deviation from approved Time and Progress Chart (CPM/PERT/Quantified Bar Chart) submitted by Contractor to the Project Manager of the PMC.
- i) Certifications with respect to assurance on payment calculation, financial & physical progress, penalties and PMC's & contractor's adherence to agreement clauses and statutory compliances (direct & indirect taxation, labour laws, environmental laws etc.).

Note: Age, Qualification and Experience will be calculated on the closing date of the online submission of the application.

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