



भारतीय प्रबन्धन संस्थान राँची
(शिक्षा मंत्रालय, भारत सरकार के अधीन)
प्रबन्धन नगर, नयासराए मार्ग, राँची, झारखण्ड , पिन- ८३५ ३०३

INDIAN INSTITUTE OF MANAGEMENT RANCHI
(Under Ministry of Education, Govt. of India)
Prabandhan Nagar, Nayasarai Road, Ranchi, Jharkhand, PIN – 835303

No.: IIM Ranchi/Catering/NIT-02/2023-24/Corr-II

Dated: 29.05.2023

Corrigendum - II

Subject: Amendments in ‘Tender for Providing Catering, Hospitality and Facility Management Services at IIM Ranchi.’

Reference-

- | | |
|---|-------------------|
| 1) e-Tender No. : IIM Ranchi/NIT/Catering/2023-24/02 | Dated: 04.05.2023 |
| 2) Corrigendum I: IIM Ranchi/Catering/NIT-02/2023-24/Corr-I | Dated: 16.05.2023 |

All references to page numbers are to the page numbers of the NIT document issued as tender number - IIM Ranchi/NIT/Catering/2023-24/02, unless specifically mentioned. Please refer to the latest version of annexures and other provisions even if not mentioned explicitly. It may further be noted that corrections in the current corrigendum will replace specified information at all places in the tender document including any reference to those issues in the Corrigendum I. In case of any inconsistency, the latest version will prevail. The interpretation of Competent Authority of IIM Ranchi in this regard will be final and binding upon all parties.

1. The following amendments are made in the tender cited under reference above: -
 - a) The crucial dates of e-tender have been extended as below: -

Page 2 table Sl. No.	Particular	Old Date	Extended/New date
4	Period of downloading of Bid Document from IIM Ranchi Website/ CPPP portal	<i>From 04.05.2023 to 24.05.2023 (Till 15:00 Hrs)</i>	From 04.05.2023 to 05.06.2023 (Till 15:00 Hrs)
7	Last Date of Receipt of the Bids	<i>24.05.2023 (Till 15:00 Hrs)</i>	05.06.2023 (Till 15:00 Hrs)
8	Date of Opening Technical Bid	<i>24.05.2023 (16:00 Hrs)</i>	05.06.2023 (16:00 Hrs)
9	Site visit	<i>During 11:00 Hrs – 17:00 Hrs on working days till 23.05.2023</i>	During 11:00 Hrs – 17:00 Hrs on working days till 04.06.2023

b) Corrections/Amendments: -

Sl No	Page No	Point No	Tender Doc Reference	Revised provision
1	6	5	<i>Two-Bid system under QCBS: Under two bids system through e-tendering, only the Technical Bid would be opened on the time and date mentioned above. Date of opening of the commercial bid will be intimated after acceptance of the technical bids. Commercial bids of only those firms will be opened whose technical bids are found compliant /suitable after technical evaluation is done by IIM Ranchi.</i>	Two-Bid system under QCBS: Under two bids system through e-tendering, only the Technical Bid would be opened on the time and date mentioned above. However, only Bidders who fulfill the Pre- Eligibility Criteria, will qualify for the technical round. Date of opening of the commercial bid will be intimated after acceptance of the technical bids. Commercial bids of only those firms will be opened whose technical bids are found compliant /suitable after technical evaluation is done by IIM Ranchi.
2	14	(C)- 4	<i>Pantry services for administrative-academic building and guest house with installation of required equipment, procurement of consumables and operating the pantry.</i>	Pantry services for administrative-academic buildings (two) with installation of required equipment, procurement of consumables and operating the pantry. Cost of the pantry related equipment and consumables will be borne by IIM Ranchi. The vendor has to ensure timely procurement (if asked by IIM Ranchi) of the consumables and equipment following the due process and requirements of IIM Ranchi.
3	08	15 (a).	<i>Termination by the Contractor, with or without cause</i>	Please add additional clause, in point no. 15 (a), page no. 08, of NIT relating to “GENERAL INFORMATION AND INSTRUCTIONS FOR THE BIDDERS” that, “In case the vendor decides to terminate the contract for reason of delayed payment by IIM Ranchi, with two instances wherein payment has been delayed by more than 45 days after receipt of invoice complete from the vendor with no subsequent written objection from IIM Ranchi, then it would not be

				considered a situation of termination without cause covered under this clause 15.”
4	21	xiii	<i>In case of termination of the contract before the completion of 3 years, bidder will transfer the ownership of equipment at the then book value of the equipment to be determined as per applicable Government rules.</i>	In case of termination of the contract by IIM Ranchi and without cause attributable to the vendor, before the completion of 3 years, the ownership of goods considered as part of capital expenditure, will be transferred to IIM Ranchi on the payment of amount by IIM Ranchi to the vendor which will be calculated based on the formula below. For the purpose of calculation, the cost of equipment will be divided into 36 equal instalments. The cumulative value of instalments remaining as on the date of termination of the contract will be the value at which IIM Ranchi will take over the equipment from the vendor. Please refer Annexure A4 for further details.
5	34	49	<i>If and whenever any of the Service Providers or their agent(s) / subagent(s), consultant(s) or employee(s) shall in the opinion of the IIM Ranchi Authorized Person (whose opinion in this behalf shall be final) be guilty of misconduct or be incompetent or insufficiently qualified or negligent in the performance of his / their duties, or if in the opinion of the IIM Ranchi Authorized Person (which shall be final) it is undesirable for any reason (which need not be disclosed to the Service Provider) for such person(s) to be employed in the work, the Service Provider, if so directed by the IIM Ranchi Authorized Person, shall forthwith remove or cause to be removed such person(s) from employment thereon, and any person(s) so removed shall not be re-employed in the work except with the prior permission in writing of the IIM Ranchi Authorized Person.</i>	If and whenever any of the Vendor’s agent(s) / subagent(s), consultant(s), or employee(s) is in the opinion of the IIM Ranchi’s Authorized Person (IIM Ranchi’s opinion in this situation shall be final), be guilty of misconduct or be incompetent or insufficiently qualified or negligent in the performance of his / their duties, or if in the opinion of the IIM Ranchi’s Authorized Person (which shall be final) is undesirable for any reason (which need not be disclosed to the Service Provider) to be employed in the work, the Vendor, if so directed by the IIM Ranchi’s Authorized Person, shall forthwith remove or cause to be removed such person(s) from employment thereon, and any person(s) so removed shall not be re-employed in the work except with the prior permission in writing of the IIM Ranchi’s Authorized Person.

6	Corr-I, pg. 25		<i>Pest control, Façade Cleaning and Garbage disposable in outside environment can be outsourced with prior written approval of IIM Ranchi at the same terms, conditions and other provisions mentioned in the tender document.</i>	Pest control and Façade cleaning can be outsourced with prior written approval of IIM Ranchi at the same terms, conditions and other provisions mentioned in the tender document.
7	Corr-I, pg. 25		<i>Payment processing period from IIM Ranchi side will be Up-to 45 days after receipt of the documents and if all details provided complete in all respects</i>	Payment processing period from IIM Ranchi side will be Up-to 45 days after receipt of invoice complete in all respect from the vendor with no subsequent written objection from IIM Ranchi.
8	Corr-I, pg. 25		<i>IIM Ranchi will provide Dining Tables and Chairs in auditorium, student dining & guest house.</i>	IIM Ranchi will provide Dining Tables and Chairs in auditorium, student dining.
9	60	Annexure-B4 (Note)		Additional paragraph in Note of Annexure B4, "The vendor needs to mention the cost of all four meals individually (Breakfast, Lunch, Snacks and Dinner) for non-student users of the student Mess, so as to enable them to pay for the meals on a pay-per-meal basis. The cumulative cost of all the four meals (of a day) should not exceed the quoted per-day price of meals for students in the student mess."
10	8			Additional point (as point number 16) to be added as, "Bidder should not have any conflict of interest in terms of any direct or indirect relationship (whether commercial or otherwise) with any employee or their close relation."
11	52 to 55	Annexure-B2		<i>General Correction:</i> The word "Bone China" wherever mentioned should be replaced with "porcelain".

**ANNEXURE A2 (Revision 2): FINANCIAL BID SUMMARY FOR PROVIDING
HOSPITALITY/FACILITY MANAGEMENT AND CATERING SERVICES AT IIM
RANCHI**

(TOTAL WEIGHT-FINANCIAL BID: 50/100)

(page number- 43 to 45 of NIT dt. 04.05.2023)

Sl. No.	Criteria Description	Rate (in Rs.)	Weight Assigned
1.	1. Housekeeping Services related Costs: in this criterion, the bidder should be able to factor in costs associated with proportionate manpower (housekeeping, managerial, and support functions) provisioning in serving mentioned parts of the premises; proportionate provisioning of housekeeping consumables and equipment to maintain the mentioned premises related expenses etc. 2. Please refer Annexure C1-C2, C5, D1, D4-D5 to make more informed decision; 3. Please note the rates must be per month basis irrespective of number of days in the month (can be considered as averaged 30.42 days per month annually) 4. For the purpose of billing, built-up area of the concerned parts of the premises will be considered.		05
a)	Housekeeping services for the Student Dining area including common and adjoining areas (in Rs. per sq. ft. per month)		03
b)	Housekeeping Services for Guest House common and adjoining areas (in Rs. per sq. ft. per month)		01
c)	Housekeeping services for the Swami Vivekananda Auditorium Kitchen area and the two pantries (in Rs. per sq. ft. per month)		01
1.	Within Criteria Bid Calculation (Housekeeping Services related) Costs = Weight average of 1(a), 1(b), 1(c)= $((3*1a) + (1*1b) + (1*1c))/5$		
2.	1. Room Upkeep Services for the Guest Houses: in this criterion, the bidder should be able to provision for costs associated with housekeeping of unoccupied rooms (to be done twice in a week) and occupied rooms (daily basis when occupied) by factoring in proportionate manpower (operational, managerial, and support), proportionate housekeeping consumable and equipment related costs etc. 2. Please refer Annexure C1, C2, C3 (part-D), C5, D1, D4-D5		03
a)	Room Upkeep Services for Guest Houses When Unoccupied (in Rs. per room per day basis)		01
b)	Room Upkeep Services for Guest Houses when Occupied (in Rs. per room per day basis; can assume double occupancy)		02
2.	Within Criteria Bid Calculation (Room Upkeep Related) Costs = Weight average of 2(a) and 2(b) = $((1*2a) + (2*2b))/3$		
3.	Customized Packaged Products Cost (in Rs. on per pack of 11 items basis): please refer Annexure C3, Part A (Add the cost of each of the 11 items in Part A) and C10		01
4.	Additional Manpower Services – In this criteria, cost of proportionate manpower related to reception, bell boy and pantry services costs (including proportionate operational, managerial, and support services) etc. need to be factored in ((please note		03

	the rates must be per month basis irrespective of number of days in the month (can be considered as averaged 30.42 days per month annually)). Refer Annexure D1, D3-D5. Cost of proportionate manpower costs (including operational, managerial, and support services) related to catering and housekeeping for specific services and premises need to be factored in relevant specific criteria mentioned elsewhere in this annexure and need not be factored in this criteria.		
a)	Manpower for Hospitality Services (Reception and Bell boys) for the Guest Houses Area (in Rs. per month for 70 rooms capacity guest house facilities)- (in Rs. per month)		02
b)	Manpower (Stewards) for hospitality in two pantry services Academic and Administrative Buildings (in Rs. per month)		01
4.	Within Criteria Bid Calculation (additional manpower services related) Costs = Weight average of 4 (a) and 4 (b)= ((2*4a) + (1*4b))/3)		
5.	Catering Services rates for Student Mess; Guest House/Events and High-Tea Menu: in this criterion, the relevant proportionate, Food and Beverages costs; design, development, installation, commissioning of fully functional customized kitchens set-up costs; goods, equipment, and consumable costs; and manpower costs (operational, managerial and support) etc. need to be factored in.		22
a)	For per day per student four meals basis (B/F, Lunch, Dinner, Snacks) for student mess (in Rs. per day per head)- please refer Annexure B1, B3-B4, C6, D1-D2, D5 (Upper Limit: Maximum ₹ 300 per day per head excluding GST)		10
b)	For Breakfast and Lunch/Dinner meals for guest house (in Rs. per breakfast and per Lunch/Dinner basis after averaging the rate for the three Lunch/Dinner menus; Silver, Gold and Diamond and Breakfast menu)- please refer Annexure B2-B3, B7-B10, B13, C6, D1, D3, D5 Note: Tea/coffee option for the Guest House is part of Annexure B6 Silver option and will be chargeable separately and the cost of same is considered as part of point 5 (c) below		06
c)	For Meeting Snacks/High Tea (in Rs. per head basis after averaging the rate of all the High- Tea menus)- please refer Annexure B6 and C6, B13		03
d)	For Non-Veg option per guest Lunch/Dinner basis (in Rs. per person after averaging the rate for all the five non-veg options in Annexure B11, B13 and Annexure C6)		03
5.	Within Criteria Bid Calculation (Catering services related) Costs = Weight average of Catering Rates of 5 (a), 5 (b), 5 (c), and 5 (d) = (((10*5a) + (6*5b) + (3*5c) + (3*5d))/22)		
6.	Kitchen Equipment Related Capital Expenditure Costs: in this criterion, the bidder is expected to cover cost of procuring kitchen equipment to be considered as part of capital expenditure to be handed over to IIM Ranchi after the termination of the contract (3 years) (Refer Annexure A4, B1- B3)		10

a)	Cost of Capital Expenditure Goods for a fully functional customized student mess with 1500 capacity with night canteen facility (in Rs.)- please refer Annexure A4, B1-B3, D5		07
b)	Cost of Capital Expenditure for a fully functional customized kitchen to take care of Guest Houses/Events/Functions/Meetings/ Conferences/Convocation etc. requirements in the Swami Vivekananda Auditorium (in Rs.)- please refer Annexure A4, B2-B3, D5		03
6.	Average Cost of Design, development, installation, commissioning of fully functional customized kitchen in student mess and Swami Vivekananda Auditorium- $((7*6a) + (3*6b))/10$		
7.	Cost of Procurement of Capital Expenditure Goods - Equipment/tools/Machines for Housekeeping Services to be handed over to IIM Ranchi on termination of the contract (in Rs.) – please refer Annexure A4, C2		02
8.	Laundry Rates (Refer Annexure C7) – in this criterion, the bidder is expected to factor in cost of expected quality equipment, consumables, manpower etc. (or all costs associated with sub-letting of this services)		04
a)	Laundry Rates (Refer Annexure C7)- Please quote the rate in Rs. per piece after averaging the consolidated laundry rates (wash, press, fold total) in Table C7A Item No. 1 to Item No. 08. $((\text{Sum of rates for Item \#1 to Item \# 8})/8)$		02
b)	Guest Houses Room Upkeep Laundry Rates (Refer Annexure C7)- Please quote the rate in Rs. per piece after averaging the laundry rates in Table C7B Item No. 1 to Item No. 06. $((\text{Sum of rates for Item \#1 to Item \# 6})/6)$		01
c)	Dry-Cleaning Rates (Refer Annexure C7)- Please quote the rate in Rs. per piece after averaging the dry-cleaning rates in Table C7C Item No. 1 to Item No. 10. $((\text{Sum of rates for Item \#1 to Item \# 10})/10)$		01
Within Criteria Bid Calculation (Laundry services related) Costs - Weight average of Laundry Services Rates of 8 (a), 8 (b), and 8 (c) = $((2*8a) + (1*8b) + (1*8c))/4$			
9.	GST and applicable Taxes on Actual		

Notes:

1. The bidder needs to fill up the rates in the designated cell, in the provided format for **Financial Bid (In Excel format)** and upload the same in designated location of the Tender filing system. Additional documents as required also need to be uploaded in the specified formats after filling in relevant information.
2. Bidders are also expected to keep, “note for site visit” and other relevant information in tender documents in mind while quoting the rates.
3. Please refer Annexure A3 for understanding the methodology for scoring of financial bid evaluation. The criteria scores will be normalized and then added to arrive at the total score of the financial bid for each qualified bidder. The financial bid scores will then be added with the technical bid scores to get the overall scores.
4. Interpretations regarding various parameters/criteria, attributes, the weight assigned and scores awarded will be at the sole discretion of IIM Ranchi and will be final and binding on all the parties.
5. **Please ensure that you refer to the most up-to date versions of the annexures and other documents and information.**
6. The information provided in this annexure may not be exhaustive, therefore the bidders are expected to thoroughly read all the relevant documents.

ANNEXURE A4 (Revised): CAPITAL EXPENDITURE TRANSFERRABLE TO IIM RANCHI

Please refer Annexure B1, B2, and C2: *Goods of the nature and quality to provide quality services and experience (at 4-star or higher level), and those mentioned in the annexures B1, B2, and C2 or any subsequent revision in these annexures, will be considered in the scope of capital expenditure made by the vendor, which will be transferrable to IIM Ranchi. The bid amount quoted by the vendor for the items related to these three annexures will be considered as upper threshold of cumulative expenditure transferrable to IIM Ranchi. In case expenses incurred in procuring all such goods mentioned in the three annexures is less than the quoted amount by the vendor, the actual transferrable capital expenditure amount will be the actual cost incurred by the vendor in procuring these goods, provided the goods are of expected quality, quantity, and specification, and are procured through the approved process as decided by IIM Ranchi. In case expenses incurred in procuring all such goods mentioned in the three aforementioned annexures is more than the amount quoted by the vendor, the actual transferrable capital expenditure will be the amount quoted by the vendor in the bid document, and any additional expenditure incurred, will be solely borne by the vendor, and such additional amounts will not be considered to be part of the capital expenditure transferrable to IIM Ranchi. The vendor will be required to make all procurements in line with expected quality, quantity and specifications, as specified in the aforementioned annexures, and follow due process as decided by IIM Ranchi. All goods procured as a part of this tender and linked Contract(s) should be brand new, unused, and not refurbished.*

The requirement in terms of the type of new goods and the quantity of the items in the aforementioned annexures, is the minimum required goods and material to be purchased by the vendor as part of capital expenditure. The vendor is required to factor in any additional type and quantity of goods for the expected level of quality and performance (of the 4-star level in hospitality industry) for expected capacities (catering for 1500 persons max. for the student mess; hospitality management for 70 guest rooms, and facility management for guest houses, student mess, auditorium kitchen, and adjacent pathways; catering for guest house occupants, events, meetings, conferences, convocation etc.). Additional cost in procuring and commissioning of all such additional goods as required to maintain such level of services will be borne by the vendor and will not be considered as part of the capital expenditure transferrable to IIM Ranchi.

After issue of LOA, the selected vendor is required to take written approval from IIM Ranchi for specification, brand, and quantity, of all new tools, equipment, machinery, material which are factored in as part of capital expenditure transferrable to IIM Ranchi as quoted in the bid by the vendor, and mentioned in the relevant annexures. The vendor is required to ensure timely procurement and commissioning of such approved material to provide satisfactory service quality. In case more goods need to be procured to ensure expected service quality and performance, the vendor is required to do due diligence in this regard and ensure timely procurement and commissioning of such additional items to ensure expected quality service and performance delivery. Non-availability of any requisite tool, equipment, machinery, material, or items, in terms of quantity or quality, beyond the list provided as a part of consideration of capital expenditure or additional costs to be incurred in this regard by the vendor, shall not be claimed by the vendor as reason for failure to provide satisfactory service and performance level.

Goods as mentioned in the relevant annexures, procured at his own cost by the vendor after and as per due approval of IIM Ranchi and up-to the cost quoted by the vendor as the capital expenditure in the bid document shall be property of IIM Ranchi at the end of the contract period (please read as three years from the issue of LOA) without any payment to be made by IIM Ranchi to the vendor. In case of termination without cause, the ownership of above-mentioned goods considered as part of capital expenditure will be transferred to IIM Ranchi on payment of amount by IIM Ranchi to the vendor, which will be calculated based on the formula below. For termination with clause, please refer to Sl. No. 15 of 'General Information and Instructions for the Bidders' at p. 8 of NIT document dated 4 May, 2023. For the purpose of calculation, the cost of goods will be divided into 36 equal instalments. The cumulative value of instalments remaining as on the date of termination will be the value at which IIM Ranchi will procure the goods from the vendor. Any additional procurements in terms of additional items/quantity, beyond those specified in the annexure B1, B2, C2, which have been

made by the vendor at his cost, to ensure satisfactory service quality, and are not part of the capital expenditure, will be considered as property of the vendor, and the vendor will be required to remove those goods from the premises of IIM Ranchi within 7 days of termination of the contract. The new goods which are considered as part of capital expenditure transferrable to IIM Ranchi, will be procured by the vendor at a rate which is lesser than MRP, and at such rate, which is lowest among the three quotations arranged by the vendor, and any quotation arranged by IIM Ranchi, for the items of approved specifications, and brands as provided by IIM Ranchi. Vendor is expected to ensure procurement of highest quality goods at most competitive rate in the market around the time of purchase.

Maintenance of all goods- equipment, tools, machinery, and material is an essential part of the contract, and will be the responsibility of the vendor during the duration of the contract. The vendor is required to make a complete and exhaustive inventory duly signed by both the parties, of all goods complete with specification, brand, unique identification number, and other relevant details, at the time of commencement of the services. This requirement extends to all such goods which will be considered as part of the cost of capital expenditure, and the specifications and quantity of such goods will be equal to that specified in Annexures B1, B2 and C2. The value of such goods will be deemed to be equal to the amount quoted by the vendor as capital expenditure transferrable to IIM Ranchi (if the actual amount spent is higher or equal to this amount), or the actual amount spent by the vendor (if the actual amount spent is lower than the quoted amount). This list will need to be matched with the available list of goods in good/working condition at the time of handing over (at the end of contract/ due to termination of contract), and vendor is required to take the written consent of IIM Ranchi that the goods match in both the list. In case any material at the time of handing over is found to be in faulty/ unsatisfactory condition, the cost of such material (equivalent to cost of new item) will be recoverable from the vendor. Such recovery will be made from performance guarantee/security deposit amount deposited by the vendor, and/or bills submitted by the vendor, and/or recovery proceedings commenced by IIM Ranchi.

Bidders are encouraged to apply innovative approaches and deploy automation to achieve desired service quality and promptness.

It may be noted that the statements as part of notes in Annexure B1, B2, and C2 in tender document may be considered as replaced with the above paragraphs.

Decision of IIM Ranchi regarding quality, delivery timeliness, cost efficiency and interpretation of above provisions will be final and binding.

ANNEXURE B11 (Revised): NON-VEG MENU FOR EVENTS, FUNCTIONS AND CONFERENCES

(Page 71-72 of NIT document)

Mutton (any one)		Chicken (any one)		Rice (any one)		Starter Chicken (any one)		Starter Fish (any one)
1	Mutton Masala	1	Chicken Labadar	1	Chicken Biryani	1	Chicken Tikka	Fish Curry
2	Mutton Roganjosh	2	Kadai Chicken	2	Hyderabadi chicken Biryani	2	Chicken Seekh Kabab	Fish Curry Goan style
3	Rara Mutton	3	Chicken Bhuna Masala	3	Chicken Dum Biryani	3	Murg Malai Tikka	Amritsari Fish Tikka
4	Mutton Kholapuri	4	Chicken Handi	4	Chicken Fried Rice	4	Pudina Chicken	Baked Fish Masala
5	Keema Matar	5	Butter Chicken	5	Mutton Biryani	5	Kali Mirch Murg	Kerala style fish curry
6	Saag Mutton	6	Tawa Chicken	6	Hyderabadi Mutton Biryani	6	Tangri Kabab	Fish Tikka
7	Sukha Mutton	7	Chicken Curry			7	Tandoori Chicken	Masala Fish Curry
8	Kadai Mutton	8	Chicken Malai Methi			8	Chilli Chicken	
		9	Chicken Masala			9	Lemon Chicken	
		10	Saag Chicken			10	Shami Chicken Kabab	
		11	Chicken Tikka Masala			11	Grill Chicken	
		12	Chicken Manchurian			12	Chicken 65	
		13	Sezwan Chicken					
		14	Chicken Seekh Masala					
		15	Chicken Do Pyaza					
		16	Rada Chicken					

Note: For all the menu options for guest house, Institute functions, events, and conferences (including those arranged by outside Individuals/Institutions/Organization after approval by IIM Ranchi) above in Annexure B4-B10

1. All modern self-service equipment / Gadgets like Bread Toaster, Cornflakes dispenser machine, Food Warmers etc. and the equipment and other material mentioned in Annexure B1 and B2 with specifications mentioned in Annexure B3 to be made available by the Contractor at the time of commencement of services as per the Contract.
2. Standard accompaniments including Salad, Pappad, Curd, Pickle, Sachet of Saunf etc. to be provided without any additional charge.
3. All Packaged Drinks, Dry Fruits & Snacks provided will be charged at M.R.P or lower rate only. Locally procured desserts, dry fruits and snacks will be charged on actuals basis after production of valid bills.
4. The contractor has to provide the best quality food in most hygienic conditions. It is the prime responsibility of the contractor to provide excellent catering services, facility and hospitality management to the utmost satisfaction of IIM Ranchi (equivalent to 4-Star level in Hospitality Industry).

ANNEXURE B13: DETAILED FINANCIAL BID QUOTES (TO BE FILLED BY THE VENDOR) FOR CATERING SERVICES

SL. NO	ITEM DETAIL	Proposed Rate (in Rs.) by the Vendor
A. SWAMI VIVEKANANDA AUDITORIUM MESS OPTIONS #1- HIGH TEA (please refer Annexure B6)		
1	Silver Menu Rate	
2	Gold Menu Rate	
3	Diamond Menu Rate	
4	Average Rate of High Tea Menu = (A.1+A.2+A.3)/3	
B. SWAMI VIVEKANANDA AUDITORIUM MESS OPTIONS #2- MEALS (please refer Annexure B7-B10)		
1.	Silver Menu for Lunch/ Dinner (Rate) – Refer Annexure B7	
2.	Gold Menu for Lunch/ Dinner (Rate) – Refer Annexure B8	
3.	Diamond Menu for Lunch/ Dinner (Rate) – Refer Annexure B9	
4.	Breakfast Menu (Rate) – Refer Annexure B10	
5.	Average Rate of Meals Menu = (B.1+B.2+B.3+B.4)/4	
C. SWAMI VIVEKANANDA AUDITORIUM MESS OPTIONS #3- NON-VEG (please refer Annexure B11)		
1.	Mutton Menu (Rate)	
2.	Chicken Menu (Rate)	
3.	Rice Non-veg Menu (Rate)	
4.	Starter (Chicken) Menu (Rate)	
5.	Starter (Fish) Menu (Rate)	
6.	Average Rate of Non-veg items = (C.1+C.2+C.3+C.4+C.5)/5	

ANNEXURE C3 (REVISION 2): INDICATIVE LIST OF SUPPLIES FOR THE GUEST HOUSE ROOMS UPKEEP (NOT EXHAUSTIVE)

(Page number-75)

SL. NO	ITEMS	Unit	Max. Rate (in Rs.) by the Bidder	Proposed Rate (in Rs.) by the Vendor
A. PRODUCTS WITH CUSTOMIZED PACKAGING/DESIGN (TO BE CHARGED ON ACTUAL USAGE BASIS)				
1	SOAP (20 gm)	01	10	
2	LAUNDRY BAG	01	15	
3	LAUNDRY SLIP	01	02	
4	ORAL HYGIENE KIT (Toothbrush and Toothpaste)	01 Each	20	
5	GROOMING KIT (SHAVING CREAM, SHAVING RAZOR)	01 Each	30	
6	SLIPPERS (Disposable)	01 Pair	20	
7	SHAMPOO 10 ML	01	10	
8	CONDITIONER 10 ML	01	10	
9	BODY LOTION 10 ML	01	10	
10	SHOWER CAP	01	05	
11	COMB	01	10	
	COST PART A- Products with Customized Packaging/Design (Add the proposed rates for Item # A.1 to Item # A.11 by the vendor)			
B. STANDARD PRODUCTS (MRP OR LESSER PRICE)- ON ACTUAL USAGE BASIS				
12	MEDICAL KIT (band-aid)			
13	TOILET ROLL			
14	SHOE SHINE STRIP			
15	BOTTLE MINERAL WATER (1 L)			
16	SUGAR SACHETS/CUBES/SUGAR FREE SACHETS			
17	TEA SACHETS			
18	COFFEE SACHETS			
19	MILK SACHETS			
20	TOILET ROLL			
C. LAUNDRY RATES (FIXED RATE- TO BE CHARGED ON ACTUAL USAGE BASIS)				
		Max. Rate (in Rs.)	Proposed Rate (in Rs.) by the Bidder	
21	DOUBLE BEDSHEET	25		
22	DOUBLE DUVET COVER	40		
23	BATH TOWEL	20		
24	HAND TOWEL	10		
25	PILLOW COVER	10		
26	BATH MAT	15		
	TOTAL (Laundry)	120		

D. OTHER SUPPLIES (TO BE FACTORED IN ROOM UPKEEP COSTS BY THE VENDOR)				
27	MOSQUITO REPELLENT MACHINE AND REFILL (All Out/Good Night or equivalent)			
28	FRESHENERS / DIFFUSERS / ODOUR BUSTERS (Odonil/Godrej/Equivalent)			
29	ROOM FRESHNERS			
30	NAPHTHALENE BALLS			
31	MOISTURIZER			
32	LIQUID HAND WASH (Lifebuoy/Dettol/Equivalent Brand)			

Notes:

- i. All the consumable mentioned above in the table will be procured and provided in timely manner by the vendor for efficient running of the guest house. Consumables can be added and deleted from the list at the sole discretion of IIM Ranchi with the relevant change in costs.
- ii. The customized product and packaging/design items mentioned in part A need to be of reputed brands and wrapped in attractive packaging of IIM Ranchi brand and will have to be procured at no higher than the per unit maximum rate quoted by the vendor. Due approval from IIM Ranchi will have to be taken by the vendor in this regard. Within the limits of the bid quoted by the vendor, he will have to procure the items at the least cost among the three quotations arranged by him and any quotation arranged by IIM Ranchi for the specifications and brand approved by IIM Ranchi.
- iii. For the items mentioned as part of B in the above table, the vendor will have to procure the items at the least cost among the three quotations arranged by the vendor and any quotation arranged by IIM Ranchi for the specifications and brand approved by IIM Ranchi at MRP or lesser cost basis.
- iv. For Part C, the vendor must ensure laundry services at the rates quoted by the vendor for guest rooms laundry services (this rate should be less than or equal to the maximum rate cap put above in the table) and be paid by IIM Ranchi on actual basis upon production of verifiable bills. Please refer Annexure C7.
- v. The items mentioned in Part D need to be reputed brands as decided from time to time by IIM Ranchi.
- vi. Branding of the customized supplies must reflect IIM Ranchi and must be done with due approval of IIM Ranchi.
- vii. Use of plastic products is to be minimized.
- viii. Only reputed brands should be used. Items procured should be equivalent or higher to the those provided in 4-star level in the hospitality industry.

ANNEXURE C7 (REVISION 2): DETAILED FINANCIAL BID QUOTES (TO BE FILLED BY THE VENDOR) FOR LAUNDRY AND DRY-CLEANING SERVICES

C7A: LAUNDRY (Wash + Press + Fold) rates by the bidder

Sl. No.	Item Details	Wash Rate (in Rs. per piece)	Pressing and Folding Rate (in Rs. per piece)	Laundry (Wash + Press + Fold) Rate (in Rs. per piece)
1.	Shirt/T-Shirt/ Trouser/Jeans/Night Gown/Shawl/Frock/Kurta/Pyjama/Frock/Towel			
2.	Turban/Dhoti/Lungi			
3.	Saree			
4.	Salwar Kameez			
5.	Blouse/Petti Coat/Skirt/Dupatta/Shorts			
6.	Child Garments			
7.	Panty/Underwear/Vest/Socks/Brassiere/ Slip/Tie/ Handkerchief			
8.	Muffler/Scarf/Cap			
C7A: Average (Wash + Press + Fold) Rate ((Sum of C7A.1- C7A.8 Rates)/8)				

C7B: LAUNDRY RATES (FIXED RATE- TO BE CHARGED ON ACTUAL USAGE BASIS FOR GUEST ROOMS UPKEEP): Please refer Annexure C3- Part C

		Max. Rate (in Rs.)	Proposed Rate (in Rs.) by the Bidder for wash, press and fold
1	DOUBLE BEDSHEET	25	
2	DOUBLE DUVET COVER	40	
3	BATH TOWEL	20	
4	HAND TOWEL	10	
5	PILLOW COVER	10	
6	BATH MAT	15	
C7B: Averaged Laundry Rate (Laundry Services for the Guest Rooms) – ((Sum of Item C7B.1-C7B.6 rates)/6)		20	

C7C: DRY CLEANING rates by the bidder

Sl. No.	Item Details	Dry Cleaning Rate- Dry-Clean + Press + Fold + Envelope (in Rs. per piece)
1.	Suit (2 PCS/3 PCS)	
2.	Safari Suit	
3.	Coat/Jacket/Blazer	
4.	Waist Coat/Hoodies/Bath Towel (Large)/Sofa Cover (Single Seater)/Sweater/Pullover	
5.	Pattu/Work Saree/Sofa Cover (Double Seater)	
6.	Curtain (Window)/Quilt (Single)/ Blanket (Single)	
7.	Curtain (Door)/ Quilt (Double) / Blanket (Double)	
8.	Quilt Cover/Sofa Cover (3seater)	
9.	Hand Towel/Bath Towel (Small)	
10.	Cushion Cover/Table Cloth	
C7C: Average Dry-Cleaning Rate- Dry-Clean + Press + Fold + Envelope ((Sum of C7C.1 to C7C.10)/10)		

Note: For those items of Laundry and Dry-Cleaning not present in the lists above, the charges will be decided mutually by the vendor and IIM Ranchi and should be competitive as compared to the prevailing market rates. Other than the laundry requirement of Guest houses; additional requirement of laundry services are to be provided by the vendor upon communication in this regard by IIM Ranchi.

ANNEXURE C10 (Based on Annexure C3 Revision 2): DETAILED FINANCIAL BID QUOTES (TO BE FILLED BY THE VENDOR) FOR CUSTOMIZED PACKAGED/DESIGNED PRODUCTS

SL. NO	ITEMS	Unit	Max. Rate (in Rs.) by the Bidder	Proposed Rate (in Rs.) by the Vendor
A. PRODUCTS WITH CUSTOMIZED PACKAGING/DESIGN (TO BE CHARGED ON ACTUAL USAGE BASIS)				
1	SOAP (20 gm)	01	10	
2	LAUNDRY BAG	01	15	
3	LAUNDRY SLIP	01	02	
4	ORAL HYGIENE KIT (Toothbrush and Toothpaste)	01 Each	20	
5	GROOMING KIT (SHAVING CREAM, SHAVING RAZOR)	01 Each	30	
6	SLIPPERS (Disposable)	01 Pair	20	
7	SHAMPOO 10 ML	01	10	
8	CONDITIONER 10 ML	01	10	
9	BODY LOTION 10 ML	01	10	
10	SHOWER CAP	01	05	
11	COMB	01	10	
COST PART A- Products with Customized Packaging/Design (Add the proposed rates for Item # A.1 to Item # A.11 by the vendor)				