



भारतीय प्रबन्धन संस्थान राँची
(शिक्षा मंत्रालय, भारत सरकार के अधीन)
प्रबन्धन नगर, नयासराए मार्ग, राँची, झारखण्ड, पिन- ८३५ ३०३

INDIAN INSTITUTE OF MANAGEMENT RANCHI

(Under Ministry of Education, Govt. of India)

Prabandhan Nagar, Nayasarai Road,
Ranchi, Jharkhand, PIN - 835303

URL: www.iimranchi.ac.in

Email: purchase@iimranchi.ac.in

Notice Inviting Tender (NIT) for

Empanelment of Advocates/Law Firms.

Tender No. : IIM Ranchi/NIT/Law Firms/2023-24/10

Dated: 06.09.2023

Issued by:
Administrative Officer - Purchase
Indian Institute of Management, Ranchi
(for & on behalf of the Director, IIM Ranchi)

**Requirement of Advocates/Law Firms for Empanelment to Represent IIM Ranchi Before Hon'ble
Supreme Court, Highcourts and for Consultancy Services**

The Indian Institute of Management Ranchi (IIM Ranchi), is an Institution of National Importance under Ministry of Education, Govt. of India.

IIM Ranchi intends to make a panel of advocate/law firms for attending to the legal cases of IIM Ranchi for following fields:

1. Issues related to Administration, Establishment, Academic, service matters
2. Issues related to Labour Law/ Payment of wages.
3. Issues related to IPR, Copyright, Trademark, patent etc.
4. Issues related to Civil suits
5. Issues related to financial matters
6. Issues related to RTI matters
7. Issues related to Construction Law.
8. Issues related to Commercial Contracts and Transactional Matters.
9. Issues related to Environmental and Information Technology Law.
10. Any other issues as required by the Institute.

The Law firms and practicing advocates who are registered with Bar Council of India /State Bar Council are eligible for empanelment. The Qualification, Experience, Schedule of Fees, Other Terms and Conditions and the application format in which the application has to be made, have been prescribed and are as given below.

The Advocates/ Law Firms who are engaged by IIM Ranchi shall continue to be associated with the cases till an instruction is not issued by IIM Ranchi to transfer the cases to newly empaneled advocates as new panel is finalized against this notice. Therefore, they are not required to apply afresh to this notice.

Eligible Law Firms and practicing advocates may send their applications through post/currier/by hand in the format prescribed in *Annexure "A"* enclosed herewith along with all supporting documents.

The hard copy of the Application may be forwarded to the below mentioned address:

Administrative Officer- Purchase,
Indian Institute of Management of Ranchi
Prabandhan Nagar, Nayasarai Road, Ranchi
Jharkhand, PIN 835303

The last date of receiving Applications in the prescribed format along with supporting documents is till 4 PM on 27/09/2023.

Note: Applying for empanelment at IIM Ranchi does not confer any right/assurance whatsoever that they will be empanelled on the panel of IIM Ranchi. Letters to advocates confirming their empanelment will be issued by IIM RANCHI separately.

GUIDELINES FOR EMPANELMENT OF ADVOCATES/ LAW FIRMS

Following guidelines are to provide and regulate the manner and procedure for empaneling the advocates to represent and assist the IIM Ranchi before various courts and for regulating the referrals of the cases and payment of fee/remuneration payable to such persons. These guidelines shall supersede all existing instructions in this regard, if any.

Definitions: For the purposes of these Guidelines, the terms used will have the following meaning;

(i) 'Advocate' means an advocate, entered in any roll of advocates under the provisions of The Advocates Act, 196. (The Act)

(ii) 'Competent Authority' shall be Chairman IIM Ranchi or any other officer so designated by Chairman IIM Ranchi.

(iii) 'Court' shall mean all courts of law including District Courts all over India, any High Court, Supreme Court, Tribunals, Judicial Forums and Arbitrators etc.

(iv) 'Effective Hearing' shall mean a hearing in which either one or both parties involved in a case are heard by the Courts / arguments were advanced by the Counsel of any of the parties, Examination-in-chief, cross examination is conducted, issues/charges has been framed and statement, Miscellaneous proceedings.

(v) 'Non-effective Hearing' shall mean all hearings which are not covered in the above definition of effective hearing.

(vi) 'Similar Cases' shall mean two or more cases in which identical or substantially similar questions of law or facts are involved.

1) Eligibility of Empanelment

(i) The Advocates/ Firms to be taken on panel should be capable of handling matters before district, High Court and Supreme Court of India on the basis of criteria laid down below.

(ii) There would not be any court specific empanelment however, while referring cases to Advocates the following would be the criterion for such referrals. The empanelment request is being considered from individual lawyers or lawyers as part of the firm with at least 15 years' experience as on the date of release of this notice for empanelment, which will be determined based on period of enrolment in the Bar, and full-time practice by the concerned advocate.

(iii) The Advocates/ Firms should have operating office at Ranchi. Experience in working with Educational Institutions as indicated by prior empanelment or cases will be preferred.

Provided that the Competent Authority may relax the above conditions at its discretion, if otherwise found eligible in certain cases.

2) Tenure of Empanelment

The initial empanelment will be for two years or until further orders whichever is earlier.

Performance of empaneled advocates shall be reviewed on annual basis. However, on completion of the term and satisfactory performance of the advocate, the empanelment may be renewed for a period of another two years by the IIM Ranchi. The IIM Ranchi reserves the right to terminate the empanelment of any advocate at any time without assigning any reason thereof.

3) General Terms and Conditions

(i) The Advocates shall be engaged only in cases where IIM Ranchi is a party, or where IIM Ranchi seeks to pursue a dispute. The decision on number of Advocates to be empaneled will be made by IIM Ranchi. IIM Ranchi may designate any of the empaneled advocates as a Standing Counsel on its own discretion, and no empaneled advocate will have a claim for being designated as the Standing Counsel.

(ii) The advocate shall not necessarily be empaneled for any specific court and shall accept the work assigned to him for the courts for which he is basically designated on the basis of minimum eligibility conditions for such referrals and shall not refuse to accept any work without any reasonable cause.

(iii) Refusal by any advocate to accept any work without any reasonable cause (e.g. on grounds of conflict of interest) may entail removal of such advocate from the panel.

(iv) The empaneled Advocates will not delegate cases and would themselves deal with the same. They may have to coordinate and work with designated Senior Advocates, if any, engaged in the case, as well as with the officers of the IIM Ranchi, if required.

(v) The Advocates empaneled under these guidelines shall not be employees of IIM Ranchi for any purpose and therefore, shall not be eligible for any benefits available to its employees.

(vi) The empaneled Advocate shall maintain absolute secrecy and confidentiality about the cases of the IIM Ranchi as required under the Act and rules/regulations framed there under.

(vii) The advocates shall accept the terms and conditions of the empanelment as determined by the IIM Ranchi from time to time.

(viii) These guidelines shall also be applicable to the designated Senior Advocates of the High Courts and Supreme Court for all purposes except the requirement of empanelment.

(ix) In case of empanelment of Law Firms, all the terms and conditions for empanelment of the individual Advocates shall apply *mutatis mutandis* to them.

(x) If required and considered appropriate by the Competent Authority, Attorney General of India/Solicitor-General of India/Additional Solicitor General/Advocate General/Designated Senior Advocates/non-empaneled advocates, may be engaged to argue the cases on behalf of the IIM Ranchi keeping in view the urgency and importance of a particular matter. They shall be engaged on case to case basis with the approval of the Competent Authority. Engagement of Sr. Advocates etc. and their fees for such cases may be approved and decided by the competent authority on the merits of each

case.

(xi) The empaneled advocates will allotted cases to an empaneled advocate on a case by case basis, and mere empanelment will not make an advocate eligible to be allotted cases by IIM Ranchi.

4) Payment of Fee and Other Conditions

(i) The fee payable to the Advocates shall be governed by the Schedule of fee annexed as Annexure “C” which is based on the basis of the fees of the Central Government Counsels notified by Ministry of Law & Justice, Department of Legal Affairs, Judicial Section. In case the fees are revised by the Central Government during the duration of empanelment, the revised fee will be payable.

(ii) The Competent Authority shall have the right in exceptional cases to approve the payment of a higher fee than the fee mentioned in the annexed schedule keeping in view the importance of the matter and the labour and efforts put in by the advocate in a particular case. It shall also have the power to fix the fee for eventualities which have not been mentioned in the schedule till the appropriate amendment is made in this regard in the Fee Schedule by the IIM Ranchi.

(iii) No retainer fee shall be paid to any panel Advocate/law firm merely because such advocate/firm has been empaneled.

6) Documents required to be submitted by the Advocate

The Advocates will be required to submit their Applications in the prescribed format as given in Annexure-A. The attested copies of the following documents are required to be submitted with application:

(i) Certificates in support of educational qualifications

(ii) Valid Certificate of Registration with Bar Council/ Valid Id card issued by the Bar Council.

(iii) Any other document showing continuous enrolment in the Bar and practice for a duration of at least 15 years.

7) Communication of Empanelment

After a decision to empanel the advocate is taken, a communication in writing to this effect shall be sent to the shortlisted Advocates/Firms as per Annexure-B with acknowledgement and acceptance due. The process of empanelment shall be complete when IIM Ranchi receives an acceptance letter from the advocate.

8) Private Practice and Restrictions

(i) An advocate shall have the right to private practice which should not, however, interfere with or be in conflict with the efficient discharge of his duties as an empaneled advocate of the IIM Ranchi.

(ii) An advocate shall not advise any party or accept any case against IIM Ranchi.

9) Disablements

Disablement on the part of the Advocate shall mean and include any of the following:

- (i)** Giving false information in the application for empanelment;
- (ii)** Handing over the brief or matter to another advocate without prior written permission of the IIM Ranchi;
- (iii)** Failing to attend the hearing of the case without any sufficient reason and/or prior information;
- (iv)** Not acting as per IIM Ranchi's instructions or going against specific instructions;
- (v)** Not returning the brief when demanded or not allowing or evading to allow its inspection on demand;
- (vi)** Misappropriation of the IIM Ranchi's funds or earmarking, using the same towards his fee without IIM Ranchi's permission.
- (vii)** Threatening, intimidating or abusing any of the IIM Ranchi's employees, officers, or representatives;
- (viii)** Making any of his associates or juniors to appear on behalf of any of the opposite parties in cases/appeal related to IIM Ranchi;
- (ix)** Committing an act that tantamount to contempt of court or professional misconduct;
- (x)** Conviction of the Advocate in any offence resulting into arrest or detention or disbarment by the Bar Council;
- (xi)** Passing on information relating to IIM Ranchi's case on to the opposite parties or their advocates or any third party which is likely to cause any damage to the IIM Ranchi's interests;
- (xi)** Giving false or misleading information to the IIM Ranchi relating to the proceedings of the case; and
- (xii)** Seeking frequent adjournments or not objecting the adjournment moved by other party without sufficient reason.

Empanelment shall be liable to be cancelled due to occurring of any of the above disablements on the part of the Advocate.

10) Doubt/ Difficulty

If there arises any doubt/difficulty with respect to the implementation/interpretation of any clause of these guidelines, the same shall be placed before Director, IIM Ranchi and his decision in this regard shall be final and binding.

ANNEXURE 'A'

FORMAT OF APPLICATION FOR ADVOCATES

- 1) Name
- 2) Date of birth
- 3) Educational qualifications:
- 4) Date of Enrolment:
Name of Bar Council:
(Copy of enrolment certificate must be attached)
- 5) Period of practice
- 6) Details of Experience/practice /achievements
 - a. Experience in Govt. Organization/Supreme Court/ High Court/Lower Court
 - b. Achievements, if any
- 7) Date of enrollment as an Advocate – on – Record (AOR) of the Supreme Court and Registration No.
- 8) PAN number
- 9) Office Address:
- 10) Residence Address:
- 11) Contact Number:
- 12) E- Mail:
- 13) Categories of field for which application is made (Please tick (√) mark)
 - a) Issues related to Establishment/service matters. ()
 - b) Issues related to Labour Law/ Payment of wages. ()
 - c) Issues related to IPR, Copyright, Trademark, patent etc. ()
 - d) Issues related to Civil suits. ()
 - e) Issues related to financial matters. ()
 - f) Issues related to RTI matters. ()
 - g) Issues related to Construction Law. ()
 - h) Issues related to Commercial Contracts and Transactional Matters. ()
 - i) Issues related to Environmental and Information Technology Law. ()

14) A brief note on suitability for empanelment. (*Details of major cases dealt/ contested by the advocate successfully, Maximum 500 words*)

i) I declare that I have never been penalized by any bar council in any Disciplinary Proceedings.

ii) I also undertake to maintain absolute secrecy about the cases of the IIM Ranchi as required under the Act, Rules and Regulations there under.

iii) I agree with the Fee Schedule notified by IIM Ranchi.

Signature of Advocate

Address (office& residence/chamber):

Tel. No./Mobile No. Fax No./ Email ID:

ANNEXURE 'B'

To,

Mr....., Advocate

Dear Sir,

Sub: Empanelment as IIM Ranchi's Advocate

This is with reference to your application dated ----- wherein you have evinced interest for empanelment as an advocate with the IIM Ranchi. We are pleased to inform that your request has been considered favourably and you are advised to give your assent for empanelment on following terms and conditions (A copy of guidelines enclosed):

1. You will abide by IIM Ranchi's terms and conditions as enumerated in the Guidelines for such empanelment.
2. Your fees would be strictly governed by the IIM Ranchi fee schedule for Panel Advocates as amended from time to time and you will not claim any retainer fee or employment in IIM Ranchi's service.
3. You will not accept any case against the IIM Ranchi.
4. You will take necessary steps to protect the interest of the IIM Ranchi in matters entrusted to you from time to time.
5. Empanelment does not confer any right or claim that you alone should be entrusted with the IIM Ranchi's work.
6. You will personally deal with the case assigned to you in addition to coordinating and working with designated Senior Advocate, if any, engaged in some matter.
7. On unsatisfactory performance in any assigned matter, IIM Ranchi may at

any time, at its discretion, withdraw from you such proceedings/matter/ brief and may discontinue you as IIM RANCHI's advocate without paying any further fees.

8. You will keep IIM Ranchi informed about the developments in the matters entrusted to you.
9. Unless a case is specially assigned to you by the IIM Ranchi, you will not on your own receive Summons / Notices of the IIM Ranchi's matters and even if you receive, if no Vakalatnama is given to you, you shall not otherwise deal with such cases. However, you will immediately inform IIM Ranchi in this regard.
10. You shall not use IIM Ranchi's name or symbol, logo in your letter heads, sign boards name plates etc.
11. In case of any misconduct, the IIM Ranchi will take appropriate action against you which includes filing complaint with Bar Council and recovery of financial loss caused to the IIM Ranchi due to your misconduct.
12. In case of initiation of any disciplinary proceedings/ criminal proceedings against you, the IIM Ranchi may remove you from the panel even without waiting for the conclusion of such proceedings.
13. Your performance will be reviewed on yearly basis and if your services are not required/ found upto the mark, IIM Ranchi may remove you from panel and the cases/matters entrusted to you will be taken back from you.
14. You are required to maintain absolute secrecy about the cases of the IIM Ranchi as required under the Act, relevant rules and regulations and you shall not divulge any details to an outsider or opponent as the case may be without written consent of the IIM Ranchi.
15. You are requested to return the duly signed duplicate copy of this letter indicating your unconditional consent.

We look forward for better cooperation and hope for good relations with you.

Yours faithfully (Authorized Signatory)

Annexure C

Notification from Ministry of Law and Justice as enclosed below will govern the fee payable.

No. 26(1)/2014/judl.
Government of India
Ministry of Law & Justice
Department of Legal Affairs
Judicial Section

New Delhi the 1st October, 2015

OFFICE MEMORANDUM

Sub: Revision of fee payable to various categories of Central Government counsel.

In partial modification to this Department's various OMs issued from time to time, the undersigned is directed to convey approval of Competent Authority for the revision of the fee structure applicable to Government counsels of all the categories with immediate effect as per the details given below:-

(A)

The Fee structure applicable to Group 'A' 'B' and 'C' panel Counsel in Supreme Court:-

Sl.No.	Item of work	Revised fee Group 'A' Panel Counsel	Revised fee Group 'B' & 'C' Panel Counsel
1.	All Regular Appeals and defended Writ Petitions(for final hearing)	₹13,500/-per case per day	₹ 9,000/- per case per day
2.	All defended Admission matters (SLP/TP and writ petitions & other misc. matters for admission)	₹ 9,000/-per case per day	₹ 4,500/-per case per day
3.	Settling of pleadings	₹ 5,250/- per case	----
4.	Appearance in Miscellaneous Applications	₹ 4,500/-per case	----
5.	Conference	₹ 900/- per conference	----
6.	Out of Head quarter	₹ 13,500/- daily fee for the days of his absence from HQ	₹ 9,000/- daily fee for the days of his absence from HQ.
7.	Conveyance charges for performing local journey while outside Headquarter.	₹ 1, 500/-	₹ 1,500/-
8.	Clerkage	NIL	NIL
9.	Drafting SLP/Counter Affidavit/Rejoinder etc.	---	₹ 3,000/- per case
10.	Drawing Written Submission	---	₹ 3,000/- per case

11.	Drafting or Appearance in Miscellaneous Applications (including mentioning of the case/Caveat/Clearance/obtaining the number and taking date for hearing)	---	₹ 3,000/-per case
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All other terms and conditions applicable to Group 'A', 'B' and 'C' Panel Counsel in Supreme Court in the pre-revised OM No. 21(04)/1999-Judl. dated 24.09.1999 read with OM No. 21(05)/ 2011-Judl. dated 01.10.2011 shall continue to remain applicable unless specifically revoked/revised.

(B)

The Fee structure applicable to Assistant Solicitors General of various High Courts, Central Government Standing Counsel of Delhi High Court (CGSC), Senior Central Government Standing Counsel (Sr. CGSC) of various Benches of CAT and Senior Panel Counsels in various High Courts/ CAT Benches (excluding the High Courts of Bombay and Calcutta) as per the following rates:-

Sl. No.	Item of work	Revised fee
1.	Retainer Fee of:- Assistant Solicitor General of various High Courts, Central Government Standing Counsel of Delhi High Court (CGSC) and, Senior Central Government Standing Counsel (Sr. CGSC) of various Benches of CAT .	₹ 9000/- per month.
2.	Suits, Writ Petitions and Appeals, including oral Applications for Leave to Appeal to Supreme Court in Writ Petitions.	₹ 9000/- per case per day of effective hearing in case of non-effective hearing ₹ 1500/- per day subject to a maximum of 5 hearing
3.	Application for Leave to Appeal to Supreme Court in Writ Petitions.	₹ 3000/- per case
4.	Settling pleadings	₹ 3000/- per case
5.	Miscellaneous Application	₹ 3000/- per case
6.	Conference	₹ 900/- per conference subject to:- (i) for setting pleadings- one conference. (ii) In respect of hearing of Writ matters, Suits, appeals and Supreme courts leave applications etc- Three conference (Maximum)
7.	Miscellaneous and out of pocket expenses	As per actual to the satisfaction of the administrative Ministry/ Department.

All other terms and condition applicable to Senior Panel Counsels in various High Courts/ CAT Benches (excluding the High Courts of Bombay and Calcutta in to this Department's, OM No. 24(2)/99-Judl., OM No. 26(1)/99-Judl., OM No. 25(3)/99-Judl., and OM No. 26(2)/99-Judl., all dated 24.09.99, read with OM No. 26(1)/2005-Judl. dated 31.01.2008 and OM No. 26(1)/2011-Judl., dated 01.10.2011, shall continue to remain applicable unless specifically revoked/revised.

(C)

Revision of the fee structure applicable to the Panel Counsel of High Courts as well as of CAT Benches of Bombay and Kolkata:-

Sl.No.	Item of Work	Special Counsel	Senior Counsel Group. I	Senior Counsel Group. II	Jr. Counsel Advocate on record
1.	Suits, Appeals, Writ /Revision Petitions including Special Civil Application in the High Court. Per conference/Consultation	₹ 9000 ₹ 900	₹ 6000 ₹ 750	₹ 3750 ₹ 600	₹ 1800 ₹ 450
2.	Application including Interim Motions, Notices, Appeals, Leave Application, Arbitration, Company Matters, Criminal Revision and other Land Acquisition References (per day per effective hearing) Per conference/Consultation	₹ 3000 ₹ 900	₹ 3000 ₹ 750	₹ 2250 ₹ 600	₹ 1350 ₹ 450
3.	Drafting or Settling Pleadings, and Affidavits (per pleadings) Per conference/Consultation	₹ 3000 ₹ 900	₹ 1800 ₹ 750	₹ 1500 ₹ 600	₹ 1050 ₹ 450
4.	Appearance before Arbitration and Tribunals, etc and Courts other than High Courts (Per day per effective hearing) Per conference/Consultation	₹ 7500 ₹ 900	₹ 6000 ₹ 750	₹ 3750 ₹ 600	₹ 2250 ₹ 450
5.	Chamber Application, including Adjournment Application per day inclusive of consultation	NIL	₹ 1500	₹ 900	₹ 600
6.	Written opinions and written advice including advice on evidence (inclusive of consultation)	₹ 3750	₹ 2250	₹ 1350	₹ 1050

All other terms and conditions applicable to the Counsels of High Courts as well as of the CAT Benches of Bombay and Kolkata in the pre-revised OM No. 23(2)/2001-Judl. & OM No. 22(02)/2001 dated 14th July, 2001 read with 23(2)2011-Judl. dated 1st October, 2011 shall continue to remain applicable unless specifically revoked/revised:-

Note:- There will be no ceiling on the number of conference/ consultation in the case of Special Counsel, however in the case of other categories of Counsels, the number of conferences per cases will be limited to four (relaxable to six at the discretion of the Incharge (Litigation) of Branch Secretariat, Mumbai/Kolkata.



(D)

The Fee structure applicable for Panel Counsel, Delhi High Court and Central Govt. Counsel/ Pleader of various High Courts (including Panel Counsel of various CAT, Benches) excluding the High Courts of Bombay and Calcutta, as per the following rates:-

Sl.No.	Item of Work	Revised fee
1.	Civil or Criminal Writ Petitions under Article 226 & 227 of the Constitution, Contempt Petitions, Criminal/Civil Revision Petitions, Reference to the High Court under Sales Tax Act and Banking Company Petitions,	₹2250/- per effective hearing ₹450/- per non-effective hearing (subject to maximum of five hearings in a case)
2.	Original Suits, Civil Appeal from Decrees in Suits and proceedings including second appeal and land acquisition appeal except LPA from Petitions under Article 226 & 227 of the Constitution (including drafting fee)	Ad. Valoram/regulation fee (subject to maximum of ₹ 45,000/- in a case.)
3.	Company Petitions	To be regulated by the rule contained in Appendix (iii) of the Company (Court) Rules, 1959
4.	Drafting of pleadings counter affidavits/returns/answer to Writ Petitions/Grounds of Appeal and application for leave to appeal to the Supreme Court	₹ 1,350/- per pleading
5.	Drafting of Civil Misc. applications to petitions under the Indian Succession Act, Contempt of Court proceedings and other proceedings of an original nature	₹1,125/- per petition
6.	Civil Misc. petitions, forma paupers, transfer petitions and other civil misc. petitions of routine nature	₹ 450/- per petition
7.	Consultation /conference fee	₹ 450/- per conference (subject to maximum of 4 conferences in a case)

8.	Appearance before the High Court in application under Section 34 & 37 of the Arbitration and Conciliation Act, 1996 Appearance before Arbitrator/Umpires etc.	₹2,250/- per effective hearing ₹ 450/- per non-effective hearing (subject to a maximum of 5 hearing in a case). ₹ 450/- per non-effective hearing (subject to a maximum of 5 hearings in a case).
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All other terms and condition applicable to above mentioned Counsels in to this Department's, in OM No. 24(2)/99-Judl., OM No. 26(1)/99-Judl., OM No. 25(3)/99-Judl. and OM No. 26(2)/99-Judl, all dated 24.09.99 read with OM No. 26(1)/2005-Judl. dated 31.01.2008 and shall continue to remain applicable unless specifically revoked/revised.

(E)

The Fee structure Standing Govt. Counsel and Additional Standing Govt. Counsel in the District and Subordinate Courts:-

Sl.No.	Item of work	Revised fee
1.	Retainer fee for Standing Govt. Counsel	₹ 6000 per month
2.	Fee for effective hearing	₹ 1800 per day
3.	Fee for non-effective hearing	₹ 600 per day (not more than 5 such hearings in a case)
4.	Fee for drafting Written Statement, Grounds of Appeal etc.	₹ 1500 per pleading
5.	Fee for drafting other pleadings of misc. nature	₹ 600 per pleading
6.	Fee per Conference	₹ 900 (subject to maximum of 5 such conferences in a case / group of identical cases)
7.	Daily fee for out of Headquarters	₹ 2700 per day
8.	Conveyance charges for local journey outside Headquarters	₹ 900 (lump sum)
9.	Expenses for stay in hotels	₹ 1800 per day
10.	Clerkage	@ 10% of total fee excluding miscellaneous and out of pocket expenses (maximum ₹ 5250 in a case)
11.	Fee for identical Cases	Full fee in the 1 st case and ₹ 750 in per suit for connected cases (max. 3 cases)
12.	Miscellaneous and out of pocket expenses	As per actual to the satisfaction of the administrative Department.

All other terms and conditions applicable to above mentioned Counsels in to this Department's, OM No. 27(11)/1999-Judl dated 24.09.1999 read with OM No. 27 (25)/2011-Judl. dated 01.09.2011, shall continue to remain applicable unless specifically revoked/revised.



(F)

The Fee structure applicable to Senior/Junior Arbitration Panel Counsel:-

Sl. No.	Details of work	Proposed Revised fee
1.	Fee for effective hearing Senior Counsel Junior Counsel	Rs. 2,250/- per appearance Rs. 1,500/- per appearance
2.	Fee for non-effective hearing Senior Counsel Junior Counsel	Rs. 450/- per appearance Rs. 300/- per appearance (maximum four such hearings)
3.	For drafting pleadings Senior Counsel Junior Counsel	Rs. 1,500/- per pleading Rs. 750/- per pleading
4.	Conference fee Senior Counsel Junior Counsel	Rs. 450/- per conference Rs. 300/- per conference (maximum three such conferences in a case)
5.	Daily fee out of Headquarters Senior Counsel Junior Counsel	Rs. 3,000/- per day Rs. 2,250/- per day

All other terms and conditions applicable to OM No. 30(3)/99-Judl. dated 24.09.99 read with OM No. 26(1)/2005/Judl. dated 31.01.2008, shall continue to remain applicable unless specifically revoked/revised.


D

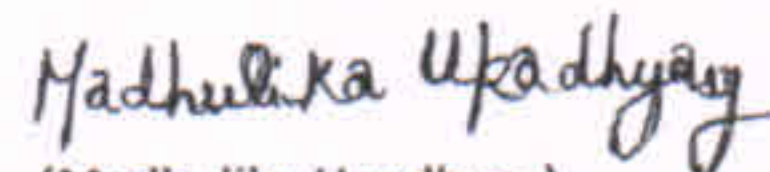
2. The above revised fee will be effective from 01.10. 2015.
3. **The counsel will be paid fee at the old rates in respect of their appearance in the Court etc. and other work done by them prior to 01.10. 2015 and at the revised rates in respect of the work done by them on/ after 01.10. 2015.**
4. This issues with the approval of the Ministry of Finance, Department of Expenditure E.II(B) Branch, ID Note No.9 (11)/99-E.II(B) dated 02.03.2015 and 07.08.2015.


(Suresh Chandra)

Joint Secretary and Legal Adviser
Tele No. 23387806

Copy to:

1. All Ministries/Departments to the Government of India.
2. Incharge, Central Agency Section, Litigation (HC) Section, Litigation Lower Courts Section. All Groups-A, B & C panel counsel of Supreme Court through Incharge, Central Agency Section.
3. All Senior Panel Counsel of High Courts/ CATs through concerned Assistant Solicitors General in High Courts/ Sr. CGSC of CATs Benches.
4. All Assistant Solicitors General in various High Courts/ Sr. CGSC of CATs Benches.
5. All Central Government Standing Counsel/Central Government Pleaders of Delhi High Court.
6. All Asstt. Solicitors General/Central Legal Adviser of various High Courts.
7. All Senior Central Government Standing Counsel/Addl. Central Government Standing Counsel of various CAT Benches.
8. All Standing Govt. Counsel and Additional Standing Govt. Counsel before various District and Subordinate Courts as per the list.
9. All Senior/Junior Counsel of the Arbitration Panel.
10. All Special Counsel, Senior Counsel Group-I, Senior Counsel Group-II and Junior Counsel of High Courts as well as CATs Benches of Bombay and Kolkata through the concerned Incharge of Branch Secretariat of Bombay and Kolkata.
11. Incharge, Branch Secretariats Mumbai/ Kolkata/ Chennai/ Bangalore.
12. All Sections of Department of Legal Affairs.
13. Legal Advisor, Railway Board, New Delhi (with 5 spare copies).
14. Department of Personnel and Training (AT Section), New Delhi (with 5 s/copies.)
15. Joint Secretary (Legal), Department of Revenue, Ministry of Finance, New Delhi (with 5 s / copies)
16. CBDT, Department of Revenue, Ministry of Finance, New Delhi (with 5 s / copies).
17. Branch Secretariats Mumbai/Calcutta/Chennai/Bangalore.
18. Ministry of Urban Development, Nirman Bhawan, New Delhi.
19. Department of Expenditure, Ministry of Finance, New Delhi w.r.t. their ID Note No.9 (11)/99-E.II(B) dated 02.03.2015 and 07.08.2015..
20. DGS&D, New Delhi
21. NIC Cell with the request to upload the same in the website of this Department.
22. Judicial Section with 50 spare copies.
23. O.L. Section for Hindi translation.


(Madhulika Upadhyay)

Central Govt. Advocate
Tel. 23389006